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**CCMAD FINANCING CORPORATION MEETING**  
**\*\*MONDAY, JANUARY 8, 2024\*\***  
**Commencing after the Regular 7:00 P.M. Board Meeting**  
**of the Contra Costa Mosquito & Vector Control District**  
**AGENDA**

**TIME: Commencing after the Regular 7:00 P.M. Board Meeting**

**LOCATION: Hybrid meeting of the CCMAD Financing Corporation**  
Physically held at the District office located at  
**155 Mason Circle, Concord, CA 94520**  
By teleconference at:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Meeting ID: 940 9516 2206  
Passcode: 866980

Members of the public may participate in the meeting via teleconference or in-person. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com). Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or [pmacedo@contracostamosquito.com](mailto:pmacedo@contracostamosquito.com).

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*Protecting Public Health Since 1927*

**BOARD OF TRUSTEES**

President **DARRYL YOUNG** Contra Costa County • Vice President **PETER PAY** San Ramon • Secretary **DANIEL PELLEGRINI** Martinez  
Antioch **WADE FINLINSON** • Brentwood **VINOY MEREDDY** • Clayton **ERIC HINZEL** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY & CHRIS COWEN**  
Danville **RANDALL DIAMOND** • El Cerrito **JIM DOLGONAS** • Hercules **DAMIAN WONG** • Lafayette **Vacant** • Moraga **JAMES FRANKENFIELD** • Oakley **MICHAEL KRIEG**  
Orinda **KEVIN MARKER** • Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **JENNIFER HOGAN** • Richmond **CHRIS DUPIN** • San Pablo **Vacant** • Walnut Creek **Vacant**

## AGENDA

**1. CALL TO ORDER**

Roll Call  
Pledge of Allegiance

**2.\* AGENDA MANAGEMENT**

**3. PUBLIC INPUT ON NON-AGENDA ITEMS**

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

**4.\* CONSENT CALENDAR**

*Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.*

A. Minutes of the January 9, 2023 CCMAD Financing Corporation Meeting

**5. REPORT ON FINANCING CORPORATION**

**6.\* ELECTION OF OFFICERS**

**7. OLD BUSINESS**

**8. NEW BUSINESS**

**9. ADJOURNMENT**

I hereby certify that the District CCMAD Financing Corporation Agenda was posted 7 days before the noted meeting.

\_\_\_\_\_  
Christine Widger, Customer Service Specialist

\_\_\_\_\_  
Date

## CCMAD FINANCING CORPORATION MEETING

### JANUARY 8, 2024 MEETING STAFF REPORT

1. No comment
- 2.\* **AGENDA MANAGEMENT** – Consider order of items.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS**
- 4.\* **CONSENT CALENDAR**  
*Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.*
  - A. Minutes of the January 9, 2023 CCMAD Financing Corporation (*Page 4-6*) – Approval of minutes 23-1, CCMAD Financing Corporation held on January 9, 2023.

***Recommendation*** – Approval of the Consent Calendar

5. **REPORT ON FINANCING CORPORATION** - The CCMAD Financing Corporation was created in 1992 to facilitate the refinancing of the \$2,805,000 debt on the District facilities at 155 Mason Circle. The financial instruments used to refinance the facilities are called Certificates of Participation (COPs), and were sold to the public in \$5,000 increments by the District’s trustee bank.

The law required the creation of this special, and separate, financing corporation to acquire the District property and lease it back to the District over the life of the loan. The Board of Trustees constitutes the Board of Directors of the Corporation, and the President and Vice President of the Board of Trustees will be the President and Vice President of the Corporation. The General Manager of the District serves as Executive Director, Treasurer, and Secretary of this corporation.

The District paid off the debt August 2005; however, the financing corporation could be useful for future financing needs and has therefore been left open.

- 6.\* **ELECTION OF OFFICERS** - Those slated for election as the officers of the CCMAD Financing Corporation for 2023: President- Board President; Vice President- Board Vice President and General Manager Paula Macedo as Executive Director, Treasurer, and Secretary.

***Recommendation*** – Approve the Election of Officers

- 7-9. No comment

CCMAD FINANCING CORPORATION  
MINUTES NO. 23-1

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, January 9, 2023, via teleconference pursuant to Governor's Executive Orders N-25-20, N-29-20, and N-33-20 and the Contra Costa County Public Health Officer Order No. HO-COVID19-03, and guidance from the CDC to minimize the spread of the coronavirus, and the CCMAD Financing Corporation meeting commenced immediately following the regular Board meeting.

TRUSTEES PRESENT	James Murray, President, Walnut Creek Darryl Young, Vice President, Contra Costa County Daniel Pellegrini, Secretary, Martinez Richard Ainsley, Pittsburg Perry Carlston, Concord Chris Cowen, Contra Costa County Jon Elam, Brentwood Wade Finlinson, Antioch Jim Fitzsimmons, Lafayette James Frankenfield, Moraga Jennifer Hogan, Pleasant Hill Michael Krieg, Oakley Kevin Marker, Orinda Peter Pay, San Ramon Jim Pinckney, Contra Costa County Damian Wong, Hercules
TRUSTEES ABSENT	Warren Clayton, Pinole Randall Diamond, Danville Chris Dupin, Richmond
VACANCIES	Clayton El Cerrito San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Stacy Stark, Human Resources & Risk Manager Jeremy Shannon, Program Supervisor Christine Widger, Customer Service Specialist Douglas Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel

CALL TO ORDER

President Murray called the meeting to order at 7:37 p.m.

1. CALL TO ORDER

Roll Call - A roll call indicated that 16 Trustees were present, three were absent, and there are three vacancies.

Pledge of Allegiance

2.\* AGENDA MANAGEMENT – agenda was adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – None

4.\* CONSENT CALENDAR

A. MINUTES – Minutes for CCMAD Financing Corporation meeting 22-1 held on January 10, 2022.

\*\* Motion was made by Trustee Fitzsimmons and seconded by Trustee Carlston to approve the minutes for the CCMAD Financing Corporation meeting 22-1 held on January 10, 2022. *Motion passed unanimously.*

5. REPORT ON FINANCING CORPORATION

A. REPORT ON FINANCING CORPORATION - The CCMAD Financing Corporation was created in 1992 to facilitate the refinancing of the \$2,805,000 debt on the District facilities at 155 Mason Circle. The financial instruments used to refinance the facilities are called Certificates of Participation (COPs), and were sold to the public in \$5,000 increments by the District’s trustee bank.

The law required the creation of this special, and separate, financing corporation to acquire the District property and lease it back to the District over the life of the loan. The Board of Trustees constitutes the Board of Directors of the Corporation, and the President and Vice President of the Board of Trustees will be the President and Vice President of the Corporation. The General Manager of the District serves as Executive Director, Treasurer, and Secretary of this corporation.

The District paid off the debt August 2005; however, the financing corporation could be useful for future financing needs and will therefore be left open.

6.\* ELECTION OF OFFICERS

A. Election of Officers – Those slated for election as officers of the CCMAD Financing Corporation for 2023: President, Jim Murray; Vice President, Darryl Young, and General Manager, Paula Macedo as Executive Director, Treasurer and Secretary.

\*\* Motion was made by Trustee Fitzsimmons and seconded by Trustee Krieg to approve the election of officers to serve on the CCMAD Financing Corporation for 2023. *Motion passed unanimously.*

7. OLD BUSINESS – None

8. NEW BUSINESS – None

9. ADJOURNMENT – 7:45 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Board held on January 8, 2024.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

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Paula Macedo, 2024 Secretary  
CCMAD Financing Corporation