

BUDGET COMMITTEE MEETING  
MINUTES

A Budget Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, July 10, 2023, at 155 Mason Circle, Concord, CA 94520.

TRUSTEES PRESENT      Darryl Young, Chair, Contra Costa County  
Warren Clayton, Pinole  
Chris Cowen, Contra Costa County  
Kevin Marker, Orinda  
Peter Pay, San Ramon (remote)

TRUSTEES ABSENT      Richard Ainsley, Pittsburg  
James Frankenfield, Moraga

OTHERS PRESENT      Paula Macedo, General Manager  
Stacy Stark, Human Resources & Administration Manager  
Natalie Martini, Financial Administrator  
Doug Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel

1.      **CALL TO ORDER**

Budget Committee Chair Young called the meeting to order at 6:09 p.m.

Roll Call - A roll call indicated that four Trustees were present, one Trustee was meeting remotely, and two were absent.

Pledge of Allegiance

2.      **AGENDA MANAGEMENT** – Chair Young asked for a motion finding that there is a need for immediate action to add an item to the agenda to allow the remote participation of Trustee Pay due to medical circumstances constituting “just cause” per Government Code section 54953(j)(2), and that the need arose after the agenda was posted.

\*\*      Motion was made by Trustee Cowen and seconded by Trustee Clayton finding that there was a need for immediate action to add an item to the agenda under the provisions of paragraph (4) of subdivision (b) of Section 54954.2, for Trustee Pay to attend remotely, and that the need arose after the meeting agenda had been posted.  
*Motion passed unanimously.*

Chair Young called for a second motion to authorize Trustee Pay to participate in the July 10, 2023 Budget Committee meeting remotely due to emergency medical circumstances. Trustee Pay stated that no one else over 18 years of age was present in the room.

\*\*      Motion was made by Trustee Marker and seconded by Trustee Cowen to allow remote attendance by Trustee Pay in the July 10, 2023 Budget Committee meeting. *Motion passed unanimously.*

3. **PUBLIC INPUT ON NON-AGENDA ITEMS** – None.
4. **APPROVAL OF MINUTES FROM BUDGET COMMITTEE SPECIAL MEETING HELD ON JULY 10, 2023**  
  
\*\* Motion was made by Trustee Cowen and seconded by Trustee Clayton to approve the minutes from the Budget Committee special meeting held on July 10, 2023. *Motion passed unanimously.*
5. **REVIEW FISCAL YEAR 2022-2023 BUDGET YEAR TO DATE** – General Manager Macedo presented the updates to the District budget through May 31, 2023.
6. **REVIEW PROPOSED BUDGET FOR FISCAL YEAR 2023-2024** – General Manager Macedo presented the proposed budget for FY 2023-2024 and highlighted the changes since the meeting in June 2023.
7. **BOARD AND STAFF ANNOUNCEMENTS** – None
8. **ADJOURNMENT** – 6:28 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Budget Committee held on April 22, 2024.

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Kevin Marker, 2024 Chair Budget Committee