

BUDGET COMMITTEE MEETING
MINUTES

A Budget Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, April 22, 2024, at 155 Mason Circle, Concord, CA 94520.

TRUSTEES PRESENT Kevin Marker, Chair, Orinda
Richard Ainsley, Pittsburg
Chris Cowen, Contra Costa County
Chris Dupin, Richmond
James Frankenfield, Moraga
Vinoy Mereddy, Brentwood

TRUSTEES ABSENT None

OTHERS PRESENT Paula Macedo, General Manager
Stacy Stark, Human Resources & Administration Manager
Natalie Martini, Financial Administrator

1. CALL TO ORDER

Budget Committee Chair Marker called the meeting to order at 6:06 p.m.
Roll Call - A roll call indicated that five Trustees were present and one was absent.
Trustee Mereddy arrived at 6:25 p.m.
Pledge of Allegiance

2. AGENDA MANAGEMENT – adopted by rule.

3. PUBLIC INPUT ON NON-AGENDA ITEMS – None.

4. APPROVAL OF MINUTES FROM BUDGET COMMITTEE SPECIAL MEETING HELD ON JULY 10, 2023

** Motion was made by Trustee Cowen and seconded by Trustee Ainsley to approve the minutes from the Budget Committee special meeting held on July 10, 2023. *Motion passed unanimously.*

5. REVIEW FISCAL YEAR 2023-2024 BUDGET YEAR TO DATE – General Manager Macedo presented the updates to the current District budget through March 31, 2024 and noted all the trends and areas of concern versus the budget adopted by the Board of Trustees for Fiscal Year 2023-2024.

6. REVIEW DISTRICT RESERVES AND REVENUE SOURCES - General Manager Macedo presented the District's recent history of expenses versus revenues and funds deposited with the Local Agency Investment Fund (LAIF), California CLASS, and Money Market accounts, along with property tax and benefit assessment revenue streams.

7. REVIEW DISTRICT LONG RANGE FINANCIAL FORECAST USING APPROVED METHODOLOGY – the committee discussed and reviewed the long-range forecast and the methodology.

CLOSED SESSION – 6:54 p.m.

8. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiators: Paula Macedo, General Manager, and Peter Pay, Chair of the Personnel Committee

Employee Group: Unrepresented employees with one exception (General Manager)

RETURN TO OPEN SESSION – 7:27 p.m.

REPORT FROM CLOSED SESSION – No reportable actions.

9. BOARD AND STAFF ANNOUNCEMENTS – None.
10. ADJOURNMENT – 7:28 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Budget Committee held on June 10, 2024.

Kevin Marker, 2024 Chair Budget Committee