



155 Mason Circle
Concord, CA 94520
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***BOARD OF TRUSTEES
MEETING
MONDAY, JULY 10, 2023***

TIME: 7:00 PM

LOCATION: Hybrid meeting of the Board of Trustees
Physically held at the District office located at
155 Mason Circle, Concord, CA 94520
By teleconference at:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Meeting ID: 940 9516 2206
Passcode: 866980

Members of the public may participate in the meeting via teleconference or in-person. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President **JAMES MURRAY** Walnut Creek • Vice President **DARRYL YOUNG** Contra Costa County • Secretary **DANIEL PELLEGRINI** Martinez
Antioch **WADE FINLINSON** • Brentwood **Vacant** • Clayton **Vacant** • Concord **PERRY CARLSTON** • Contra Costa County **JIM PINCKNEY & CHRIS COWEN** • Danville **RANDALL DIAMOND**
El Cerrito **JIM DOLGONAS** • Hercules **DAMIAN WONG** • Lafayette **JAMES FITZSIMMONS** • Moraga **JAMES FRANKENFIELD** • Oakley **MICHAEL KRIEG** • Orinda **KEVIN MARKER**
Pinole **WARREN CLAYTON** • Pittsburg **RICHARD AINSLEY, PhD** • Pleasant Hill **JENNIFER HOGAN** • Richmond **CHRIS DUPIN** • San Ramon **PETER PAY** • San Pablo **Vacant**

AGENDA

1. CALL TO ORDER

- Roll Call
- Pledge of Allegiance

2.* AGENDA MANAGEMENT

3. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

4. PRESENTATIONS

- Perry Carlston, for 10 years of service
- Darryl Young, for 10 years of service

5.* CONSENT CALENDAR

Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.

- A. Minutes of the May 15, 2023 Board of Trustees Special Meeting
- B. Expenditures for April & May 2023
- C. Payroll Expenditures April & May 2023
- D. Investment Activity for April & May 2023
- E. Financial Report
- F. Excess Vehicles

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff
- D. Legal Counsel

7. BOARD COMMITTEE REPORTS

- A. Audit Committee Report
- B. Budget Committee Report
- C. Executive Committee Report

8.* ACTION ITEMS

A.* MOSQUITO AND VECTOR SURVEILLANCE AND CONTROL ASSESSMENT – FY 2023-2024 ENGINEER’S REPORT

- i.** Consider approval of the Mosquito and Vector Control Assessment, FY 2023-24 Engineer’s Report.
- ii.** Consider approval of Board Resolution 23-3 to continue the Mosquito and Vector Control Assessment for the benefit of four zones and to continue financing the project by continued assessment upon property within the District.

B.* RESOLUTION 23-4 REVISING PROCEDURE FOR ELECTING BOARD OFFICERS

C.* BOARD NOMINATION AND ELECTION OF BOARD OFFICERS FOR REMAINDER OF 2023

D.* UPDATED 2023 COMMITTEE LIST

E.* UPDATED INVESTMENT POLICY

F.* PROPOSED BUDGET FOR FY 2023-2024

G.* REVIEW BOARD AGENDA POSTING AND MAILING TIMELINE

9. DISCUSSION OF BOARD MEETING DATE AND TIME

CLOSED SESSION

10. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957

Title: General Manager

11. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Darryl Young
Unrepresented Employee: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

12. * BOARD CONSIDERATION AND APPROVAL OF AMENDMENT OF CONTRACT WITH GENERAL MANAGER, DR PAULA MACEDO

Title: General Manager

13. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

14. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 6 days before the noted meeting.

Natalie Martini, Financial Administrator

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

**JULY 10, 2023 BOARD MEETING
STAFF REPORT**

1. No comment
- 2.* **AGENDA MANAGEMENT** – Consider order of items.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS**
4. **PRESENTATIONS**
Perry Carlston, for 10 years of service
Darryl Young, for 10 years of service
- 5.* **CONSENT CALENDAR**
 - A. Minutes of the May 15, 2023 Board of Trustees Special Meeting (*Pages 10-13*).
Approval of Minutes 23-3, Board Special Meeting held on May 15, 2023.
 - B. Check Expenditures for payroll & accounts payable for April & May 2023 (*Pages 14-34*) – Approval of expenditures of April 1, 2023 through May 31, 2023, including:

Accounts payable April 14th checks No. XXXX39 through No. XXXX50
Payroll April 28th check No. XXXX51 through XXXX53
Accounts payable April 28th checks No. XXXX54 through No. XXXX67
Accounts payable May 15th checks No. XXXX68 through No. XXXX76
Payroll May 31st check No. XXXX77 through XXXX80
Accounts payable May 31st checks No. XXXX81 through No. XXXX90

Accounts Payable Total: \$201,484.38 Payroll Total: \$641.45
 - C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of April 1, 2023 through May 31, 2023, including:

Payroll April 14th No. D000019166 through No. D000019197
Payroll April 28th No. D000019198 through No. D000019234
Accounts payable April 14th E000002976 through E000002987
Accounts payable April 28th E000002988 through E000002996
Payroll May 15th No. D000019235 through No. D000019266
Payroll May 31st No. D000019267 through No. D000019310
Accounts payable May 15th E000002997 through E000003009
Accounts payable May 31st E000003018 through E000003020

Accounts Payable Total: \$231,755.35 Payroll Total: \$354,402.30

- D. Investment Activity for February & March 2023 (*Pages 35-37*)
- E. Financial Report (*Pages 38-40*)
- F. Excess Vehicles & Equipment – Every year the District evaluates its fleet to determine which vehicle or piece of equipment needs to be replaced, based on criteria that includes useful life, cost of repairs versus value of the vehicle, mileage and age. In addition, the District looks at safety features and tries to balance the cost of preventative maintenance with the warranty offered on a new purchase. The following vehicles have met the criteria for disposal and the District is seeking approval to excess:
 - 1) 2003 Year model Chevrolet truck with 44,140 miles (#51)
 - 2) 2006 Year model Chevrolet truck with 27,028 miles (#56)

Recommendation – Approve the Consent Calendar.

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff – staff reports have been submitted and staff will be present to answer any questions (*Pages 41-56*).
- D. Legal Counsel

7. BOARD COMMITTEE REPORTS

- A. Audit Committee Report – Trustee Fitzsimmons, Chair of the Audit Committee, will report on the meeting held on June 5, 2023. The committee met with District auditors, Maze & Associates, to review fiscal year 2023-2024 annual audit process.
- B. Budget Committee Report – Trustee Young, Chair of the Budget Committee, will report on the meeting held on July 12, 2023. The committee reviewed the District’s Investment Policy, the draft Benefit Assessment for FY 2023-2024, and the 2022-2023 Budget YTD. In addition, the committee reviewed the proposed budget for FY 2023-2024, previously approved salary increases for unrepresented staff, requests for fixed assets, and the long-range financial forecast. The committee will also have met on July 10, 2023 prior to the Board meeting and will report on any updates to the proposed budget.
- C. Executive Committee Report – Trustee Young, Acting Chair of the Executive Committee, will report on the meeting held on June 28, 2023. The committee discussed the process for Board nominations and the elections and the criteria for eligibility for each office. In addition, the committee discussed a process for the

periodic review of policies and resolutions. Lastly, the committee discussed timeline options for posting and mailing the Board meeting agenda and packet.

8.* ACTION ITEMS

A.* MOSQUITO AND VECTOR SURVEILLANCE AND CONTROL ASSESSMENT – FY 2023-2024 ENGINEER’S REPORT

- i.* Consider approval of the Mosquito and Vector Control Assessment, FY 2023-24 Engineer’s Report (enclosed) - Each year the Board determines whether to continue the mosquito and vector control project adopted by Board Resolution 96-5 and the assessments levied pursuant to Board Resolution 96-5, as updated by the Engineer’s report. Mr. Ed Espinoza, from Francisco & Associates, will be present to give an overview of the Engineer’s Report for Contra Costa Mosquito and Vector Benefit Assessment District, Fiscal Year 2023-2024.

Recommendation – Approval of the Mosquito and Vector Control Assessment, FY 2023-24 Engineer’s Report.

- ii.* Consider approval of Board Resolution 23-3 to continue the Mosquito and Vector Control Assessment for the benefit of four zones and to continue financing the project by continued assessment upon property within the District. (**Pages 57-58**)

Recommendation – Approval of Board Resolution 23-3.

- ### B.* RESOLUTION 23-4 REVISING PROCEDURE FOR ELECTING BOARD OFFICERS – From 2010 (Resolution 10-1) until 2020 (Resolutions 20-2 and 20-4) Trustees ascended into Presidency based on a list according to their initial appointment date. As long as Trustees had served on the Board for a minimum of three years, the Trustee at the top of the list was nominated and elected President, and the Trustee second on the list was nominated and elected Vice President and so on. In 2020, the process was changed and nominations were accepted from the floor for all three offices (President, Vice and Secretary), with additional requirements related to having served in and chaired committees. That substantially decreased the pool of eligible candidates to be nominated and elected for the offices of President and Vice President. The Executive Committee reevaluated the process and is recommending that the Board adopts Resolution 23-4 revising the procedure. The proposed procedure goes back to the list for Trustee ascendancy to Presidency by appointment date, and requires attendance at a minimum of half the Board meetings the prior year. (**Pages 59-60**)

Recommendation – Pleasure of the Board.

C.* BOARD NOMINATION AND ELECTION OF BOARD OFFICERS FOR REMAINDER OF 2023 – due to the recent resignation of Trustee Murray, who was the elected Board President for 2023, the Board must decide how they would like to proceed. If the Board chooses to elect Trustee Young, currently Vice President, to serve as President for the remainder of 2023, a new Vice President must also be elected. The new Vice President would then also be the Chair of the Budget Committee, currently chaired by Trustee Young. In summary, some options are:

- Elect a new, eligible, Trustee (not currently an elected 2023 Board officer) to serve in the capacity of President for the remainder of 2023. Trustee Young remains as Vice President.
- Elect Trustee Young to serve as President, elect a new eligible trustee to serve as Vice President, who will then also serve as the Chair of the Budget Committee for the remainder of 2023.

Recommendation – Pleasure of the Board

D.* UPDATED 2023 COMMITTEE LIST – Trustee Dolgonas has asked to join the Audit committee. In addition, the motion should be made taking into consideration any changes after a new President and Vice President are elected in the previous action. (*Page 61*)

Recommendation – Pleasure of the Board

E.* UPDATED INVESTMENT POLICY – The District’s Investment Policy is revised every year and reviewed by the Budget Committee prior to being presented for Board approval. The Budget Committee reviewed the Investment Policy on the meeting held on June 12, 2023 and is recommending it for Board approval. (*Pages 62-66*)

Recommendation – Approval of the updated Investment Policy

F.* PROPOSED BUDGET FOR FY 2023-2024 – The Budget Committee has reviewed the proposed budget for FY 2023-2024 and is recommending Board approval. (*Pages 38-40*)

Recommendation – Approval of proposed Budget for FY 2023-2024

G.* REVIEW BOARD AGENDA POSTING AND MAILING TIMELINE – The Trustee Manual currently states that the meeting agenda and materials should be

mailed to the Trustees 10 days before the meeting date. The Executive Committee discussed this requirement and is proposing to shorten the timeline. The Brown Act requires that the notice and agenda of regular meetings be posted 72 hours in advance.

Recommendation – Pleasure of the Board

9. **DISCUSSION OF BOARD MEETING DATE AND TIME** – The Board currently meets on the second Monday of every other month, starting in January each year. The Executive committee has asked for this item to be included for discussion and is looking for feedback on preferred days and times from all trustees. This item is informational only. If any changes are proposed, they will be included in the September meeting for Board approval.

CLOSED SESSION

10. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957**

Title: General Manager

11. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6**

Agency Negotiator: Darryl Young
Unrepresented Employee: General Manager

RETURN TO OPEN SESSION

REPORT FROM CLOSED SESSION

12. * **BOARD CONSIDERATION AND APPROVAL OF AMENDMENT OF CONTRACT WITH GENERAL MANAGER, DR PAULA MACEDO**

Title: General Manager

13. **CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

14. **ADJOURNMENT**

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD SPECIAL MEETING
MINUTES NO. 23-4

A special meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, May 15, 2023, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT	James Murray, President Darryl Young, Vice President Daniel Pellegrini, Secretary Richard Ainsley Perry Carlston Warren Clayton Chris Cowen Jim Dolgonas Chris Dupin Wade Finlinson Jim Fitzsimmons James Frankenfield Jennifer Hogan Michael Krieg Kevin Marker Peter Pay Jim Pinckney Damian Wong
TRUSTEES ABSENT	Randall Diamond
VACANCIES	Brentwood Clayton San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Financial Administrator Steve Schutz, Scientific Program Manager Jeremy Shannon, Program Supervisor Nola Woods, Public Affairs Director Wayne Shieh, IT Systems Administrator Christine Widger, Customer Service Specialist Douglas Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel

1. **CALL TO ORDER**

President Murray called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 18 Trustees were present, one Trustee was absent, and there are three vacancies.

2.* **AGENDA MANAGEMENT** – Agenda was adopted by rule.

3. **PUBLIC INPUT ON NON-AGENDA ITEMS** – None

4.* **CONSENT CALENDAR**

- A. Minutes of the March 13, 2023 Board of Trustees Meeting.
Approval of Minutes 23-3, Board Meeting held on March 13, 2023.
- B. Check Expenditures for payroll & accounts payable for February & March 2023 –
Approval of expenditures of February 1, 2023 through March 31, 2023, including:
Accounts payable February 15th checks No. XXXX86 through No. XXXX91
Payroll February 15th check No. XXXX92 through XXXX98
Accounts payable February 28th checks No. XXXX99 through No. XXXX10
Accounts payable March 15th checks No. XXXX11 through No. XXXX19
Payroll March 15th check No. XXXX20 through XXXX25
Accounts payable March 30th checks No. XXXX26 through No. XXXX38
Accounts Payable Total: \$55,652.40 Payroll Total: \$1,110.55
- C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll
expenditures of February 1, 2023 through March 31, 2023, including:
Payroll February 15th No. D000019019 through No. D000019050
Payroll February 28th No. D000019051 through No. D000019090
Accounts payable February 15th E000002934 through E000002944
Accounts payable February 28th E000002945 through E000002953
Payroll March 15th No. D000019091 through No. D000019122
Payroll March 30th No. D000019123 through No. D000019165
Accounts payable March 15th E000002954 through E000002964
Accounts payable March 30th E000002965 through E000002975
Accounts Payable Total: \$224,133.57 Payroll Total: \$356,362.29
- D. Investment Activity for February & March 2023
- E. Financial Report
- F. 2023 District Organizational Chart

** Motion was made by Trustee Pellegrini and seconded by Trustee Krieg to approve the consent calendar. *Motion passed unanimously.*

5. **BOARD AND STAFF REPORTS**

- A. **BOARD** – None

- B. **GENERAL MANAGER** – General Manager Macedo noted that the District hosted the March and May meetings of the Contra Costa Special District Association, and will continue to host the meeting in the future. General Manager Macedo reminded the Board of the upcoming Board committee meetings in June: Audit Committee the week of June 5th at Maze & Associates, the Budget committee scheduled for June 12th and the Executive Committee June 19th.

General Manager Macedo noted that each Trustee was provided with an envelope containing an anonymous evaluation packet for the GM evaluation and spoke about the evaluation process and timelines.

- C. **STAFF** – Staff answered questions from Trustees regarding their written reports.
- D. **LEGAL COUNSEL** – None

6. **BOARD COMMITTEE REPORTS**

- A. **Budget Committee Report** – Budget Committee Chair Darryl Young reported on the Budget Committee meeting held on April 24, 2023. The committee reviewed the status of the current fiscal year budget, and discussed reserves and revenue sources. The committee reviewed and recommended adjustments to the District’s Reserve Policy. In addition, the committee reviewed the methodology used for long range financial forecast as it applies to property tax and benefit assessment revenues, and recommended that the approved formula of 60% of the moving 5-year average be applied to the current year estimate at the end of April each year, instead of being applied to the approved budgeted amount.

The committee also discussed the current investment and banking options used by the District. CSDA Finance & Administrator Director Rick Wood, was present at the meeting and provided information to the committee regarding the safety of those options and answered questions from the committee members. In addition, Wood continued to recommend CLASS as another investment option for the District. During the Budget Committee meeting, Financial Administrator Martini and Consultant Wood provided information regarding the proposed improvements to the District’s financial reports with the addition of a balance sheet. The Budget committee also reviewed and discussed proposed changes to future financial reports in Board packet agendas.

- i**. Consider approval of the change in the long-range forecasting for property tax and benefit assessment revenues, to apply the formula of 60% of the moving 5-year average to the current year estimate at the end of April each year.

** Motion was made by Trustee Pellegrini and seconded by Trustee Pay to change the long-range forecasting for property tax and benefit assessment revenues and apply the formula

of 60% of the moving 5-year average to the current year estimate at the end of April each year. *Motion passed unanimously.*

ii*. Consider approval of revisions to the District’s Reserve Policy.

** Motion was made by Trustee Krieg and seconded by Trustee Pay to approve revisions to the District's Reserve Policy. *Motion passed unanimously.*

B. Ad Hoc Building Remodel Committee Report – The Ad Hoc committee met on April 17, 2023 using a hybrid meeting format. Trustees Murray and Dolgonas attended in-person and Trustees Pay and Young attended remotely. The committee discussed initial plans, needs, expectations, and timelines for the building remodel.

7.* **BOARD CONSIDERATION AND APPROVAL OF THE RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE** – The Contra Costa County Administrators Office issues a Biennial Notice for revisions to our Conflict of Interest Code and the District may make additions or changes to the list of designated positions when appropriate. Due to the recent organizational changes in the District, Resolution 23-2 was reviewed and discussed by the Board.

** Motion was made by Trustee Pellegrini and seconded by Trustee Fitzsimmons to approve Exhibit A and adopt Resolution 23-2. *Motion passed unanimously.*

8. **FUTURE BOARD MEETING FORMAT DISCUSSION** – The Board discussed the format for future meetings. Meetings will continue following the current format.

9. **CLOSING COMMENTS** - None

10. **ADJOURNMENT** – 8:51 p.m.

I certify the above minutes were approved as read or corrected at the meeting of the Board held on July 10, 2023.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Daniel Pellegrini
2023 Secretary, Board of Trustees

Check Register

Journal Posting Date: 4/14/2023

Register Number: CD-000161

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
XXXXX39	4/14/2023	0000324	Diablo Trophies & Awards				Check Entry Number: 001
			17828	4/5/2023	67.74	0.00	67.74
		G/L Account: 505004-00		Employee - Development:General			67.74
XXXXX40	4/14/2023	0000328	PG&E				Check Entry Number: 001
			4032023	4/3/2023	1,283.04	0.00	1,283.04
		G/L Account: 505036-00		Utilities Electric:General			1,283.04
XXXXX41	4/14/2023	0000378	Empower Trust Company, LLC				Check Entry Number: 001
			369565	3/30/2023	4,000.00	0.00	4,000.00
		G/L Account: 600185-00		Retirement Fees Other:General			4,000.00
XXXXX42	4/14/2023	0000736	Bay Auto Body				Check Entry Number: 001
			C366513791000101	4/7/2023	11,719.80	0.00	11,719.80
		G/L Account: 502002-16		Automotive - Repairs:Operations			11,719.80
XXXXX43	4/14/2023	0000814	Staples Business Advantage				Check Entry Number: 001
			3533831115	3/25/2023	66.46	0.00	66.46
		G/L Account: 505020-00		Office Supplies - General:General			54.85
		G/L Account: 505022-00		Office Supplies - Kitchen:General			11.61
			3533831116	3/25/2023	337.96	0.00	337.96
		G/L Account: 505020-00		Office Supplies - General:General			244.13
		G/L Account: 505020-16		Office Supplies - General:Operations			93.83
			Check 000029943 Total:		404.42	0.00	404.42
XXXXX44	4/14/2023	0000916	Spark Creative Design				Check Entry Number: 001
			2754	3/24/2023	1,212.75	0.00	1,212.75
		G/L Account: 501005-25		Marketing - Brochures:Public Affairs			1,212.75
XXXXX45	4/14/2023	0000993	Bartkiewics, Kronick & Shanahan				Check Entry Number: 001
			23-MAR	4/6/2023	1,500.00	0.00	1,500.00
		G/L Account: 500110-00		Legal - Counsel General:General			1,500.00
XXXXX46	4/14/2023	0001040	WAVE				Check Entry Number: 001
			129389201-0010079	4/1/2023	2,230.18	0.00	2,230.18
		G/L Account: 505039-00		Utilities Internet:General			1,195.00
		G/L Account: 505040-00		Utilities Landline:General			1,035.18
XXXXX47	4/14/2023	0001061	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			55Y1357836	4/3/2023	211.03	0.00	211.03
		G/L Account: 504008-00		Printing Supplies:General			211.03
XXXXX48	4/14/2023	0001082	Heluna Health				Check Entry Number: 001
			2108063	4/12/2023	2,352.00	0.00	2,352.00
		G/L Account: 503005-10		Lab Testing:Lab			2,352.00
XXXXX49	4/14/2023	0001116	Poor Richard's Press				Check Entry Number: 001
			302070	3/30/2023	1,598.41	0.00	1,598.41
		G/L Account: 501005-25		Marketing - Brochures:Public Affairs			1,598.41
E000002976	4/14/2023	0000015	Health Care Dental Trust				Check Entry Number: 001
			329653	4/3/2023	3,040.36	0.00	3,040.36
		G/L Account: 600136-00		Dental Insurance: Operations			3,040.36
			329655	4/3/2023	1,766.70	0.00	1,766.70
		G/L Account: 600135-00		Dental Insurance - Active Employees General			1,766.70
			Check E000002976 Total:		4,807.06	0.00	4,807.06
			Printed Check Total:				0.00
			Electronic Payment Total:				4,807.06
E000002977	4/14/2023	0000335	Concur Technologies, Inc				Check Entry Number: 001
			1.015E+11	4/5/2023	677.71	0.00	677.71
		G/L Account: 504005-00		I.T Subscriptions:General			733.82

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 504005-00		I.T Subscriptions:General			714.10
		G/L Account: 504005-00		I.T Subscriptions:General			677.71
E000002978	4/14/2023	0000486	Bay Alarm Company				Check Entry Number: 001
			20456969	3/31/2023	2,287.40	0.00	2,287.40
		G/L Account: 500116-00		Security Service:General			2,287.40
E000002979	4/14/2023	0000684	Clarke				Check Entry Number: 001
			5103645	4/7/2023	221.26	0.00	221.26
		G/L Account: 502019-16		Tools & Instruments:Operations			221.26
E000002980	4/14/2023	0000710	PandaDoc, Inc.				Check Entry Number: 001
			8560640	3/30/2023	1,524.00	0.00	1,524.00
		G/L Account: 504005-05		I.T Subscriptions:Administration			1,524.00
E000002981	4/14/2023	0000713	Mission Linen Supply				Check Entry Number: 001
			518961283	3/21/2023	213.27	0.00	213.27
		G/L Account: 502021-16		Uniform Rental:Operations			179.15
		G/L Account: 502021-10		Uniform Rental:Lab			34.12
			519004473	3/28/2023	213.55	0.00	213.55
		G/L Account: 502021-16		Uniform Rental:Operations			179.38
		G/L Account: 502021-10		Uniform Rental:Lab			34.17
			519042826	4/4/2023	213.55	0.00	213.55
		G/L Account: 502021-10		Uniform Rental:Lab			34.17
		G/L Account: 502021-16		Uniform Rental:Operations			179.38
			519085403	4/11/2023	212.99	0.00	212.99
		G/L Account: 502021-16		Uniform Rental:Operations			178.91
		G/L Account: 502021-10		Uniform Rental:Lab			34.08
		Check E000002981 Total:			853.36	0.00	853.36
		Printed Check Total:					0.00
		Electronic Payment Total:					853.36
E000002982	4/14/2023	0000925	iSolved Benefit Services				Check Entry Number: 001
			1127543332	4/9/2023	107.78	0.00	107.78
		G/L Account: 600175-00		FSA Admin Fee:General			107.78
E000002983	4/14/2023	0000956	Quench USA, Inc.				Check Entry Number: 001
			INV05637113	4/1/2023	210.78	0.00	210.78
		G/L Account: 505042-00		Water - Drinking:General			210.78
E000002984	4/14/2023	0001077	Banksia Landscape, Inc.				Check Entry Number: 001
			16789 - APRIL 2023	4/1/2023	513.00	0.00	513.00
		G/L Account: 500109-00		Landscaping Services:General			513.00
E000002985	4/14/2023	0011130	Steamline				Check Entry Number: 001
			B6301228-0001	3/22/2023	1,250.00	0.00	1,250.00
		G/L Account: 501010-25		Marketing - Website Development:Public Affairs			1,250.00
		Report Total:			39,031.72	0.00	39,031.72
		Printed Check Total:					26,579.37
		Electronic Payment Total:					12,452.35

Manual Check and Payment Register
 Journal Posting Date: 4/14/2023
 Register Number: MC-000021
 Batch Number: 00085

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number/ Invoice Number	Check Date Invoice Date	Vendor Number	Invoice Amount	Discount	Batch Number Distribution Amount	Check Amount
E000002984 CKE00000298401	REV 4/14/2023	0001077	Banksia Landscape, Inc.		00085	513.00-
	4/14/2023		513.00-	0.00		
	G/L Account: 400190-00		Other Income:General		513.00-	
	Bank 1 Total:		<u>513.00-</u>	<u>0.00</u>	<u>513.00-</u>	<u>513.00-</u>
	Report Total:		<u>513.00-</u>	<u>0.00</u>	<u>513.00-</u>	<u>513.00-</u>

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002986	4/14/2023	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			4/15/23 401A DEFERRA	4/10/2023	711.77	0.00	711.77	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				711.77
			4/15/23 457 DEFERRAL	4/10/2023	8,057.18	0.00	8,057.18	
		G/L Account: 202140-00		457 Deferred Savings Plan				8,057.18
			Check E000002986 Total:		8,768.95	0.00	8,768.95	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,768.95	
E000002987	4/14/2023	0001072	Mt. Diablo Resource Recovery-Concord					Check Entry Number: 001
			MAR-23	3/31/2023	715.95	0.00	715.95	
		G/L Account: 505037-00		Utilities Garbage:General				715.95
			Report Total:		9,484.90	0.00	9,484.90	
			Printed Check Total:				0.00	
			Electronic Payment Total:				9,484.90	

Check Register

Journal Posting Date: 4/14/2023

Register Number: CD-000163

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXXX50	4/14/2023	0011131	Ford Walnut Creek					Check Entry Number: 001
			810480	4/12/2023	49,934.11	0.00	49,934.11	
		G/L Account: 700102-00		Vehicles:General				49,934.11
				Report Total:	<u>49,934.11</u>	<u>0.00</u>	<u>49,934.11</u>	

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
XXXXX54	4/28/2023	0000011	Vision Service Plan				Check Entry Number: 001
			817732653	4/19/2023	584.40	0.00	584.40
		G/L Account:	202070-00	Vision - Employer Contribution			584.40
XXXXX55	4/28/2023	0000328	PG&E				Check Entry Number: 001
			4182023	4/18/2023	723.55	0.00	723.55
		G/L Account:	505038-00	Utilities Gas:General			723.55
XXXXX56	4/28/2023	0000363	S & J Advertising				Check Entry Number: 001
			189802	4/24/2023	2,250.00	0.00	2,250.00
		G/L Account:	501003-25	Marketing - Advertisement Print:Public Affairs			2,250.00
XXXXX57	4/28/2023	0000365	Contra Costa Marketplace, Inc.				Check Entry Number: 001
			0723-001	4/25/2023	2,490.00	0.00	2,490.00
		G/L Account:	501003-25	Marketing - Advertisement Print:Public Affairs			2,490.00
XXXXX58	4/28/2023	0000378	Empower Trust Company, LLC				Check Entry Number: 001
			371406	4/25/2023	4,000.00	0.00	4,000.00
		G/L Account:	600185-00	Retirement Fees Other:General			4,000.00
XXXXX59	4/28/2023	0000696	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			9498204	4/21/2023	205.23	0.00	205.23
		G/L Account:	505027-00	Service & Leasing Contracts:General			205.23
XXXXX60	4/28/2023	0000760	DMV				Check Entry Number: 001
			2DG8FBB09NNA47003	4/25/2023	3,349.00	0.00	3,349.00
		G/L Account:	700103-00	Heavy Equipment:General			3,349.00
XXXXX61	4/28/2023	0000899	Sun Life Financial				Check Entry Number: 001
			SUNLIFE EE MAY 2023	4/20/2023	536.67	0.00	536.67
		G/L Account:	202085-00	Employee Voluntary Life Ins - General			536.67
			SUNLIFE ER MAY 2023	4/20/2023	880.95	0.00	880.95
		G/L Account:	600155-00	Life Insurance - General			880.95
		Check 000029961 Total:			1,417.62	0.00	1,417.62
XXXXX62	4/28/2023	0000930	Kings III of America, Inc.				Check Entry Number: 001
			2431705	5/1/2023	141.00	0.00	141.00
		G/L Account:	505027-00	Service & Leasing Contracts:General			141.00
XXXXX63	4/28/2023	0000975	Reliance Standard Life In				Check Entry Number: 001
			LTD MAY2023	4/18/2023	497.46	0.00	497.46
		G/L Account:	600135-00	Dental Insurance - Active Employees Gneral			497.46
			STD MAY2023	4/18/2023	743.16	0.00	743.16
		G/L Account:	600135-00	Dental Insurance - Active Employees Gneral			743.16
		Check 000029963 Total:			1,240.62	0.00	1,240.62
XXXXX64	4/28/2023	0000981	Colonial Life				Check Entry Number: 001
			COLONIAL LIFE APR 20	4/25/2023	431.58	0.00	431.58
		G/L Account:	202100-00	Other Disability Insurance - Employee			431.58
XXXXX65	4/28/2023	0001053	MESA Outdoor				Check Entry Number: 001
			041223MW	4/20/2023	15,000.00	0.00	15,000.00
		G/L Account:	501003-25	Marketing - Advertisement Print:Public Affairs			15,000.00
XXXXX66	4/28/2023	0001077	Banksia Landscape, Inc.				Check Entry Number: 001
			16789	4/1/2023	513.00	0.00	513.00
		G/L Account:	500109-00	Landscaping Services:General			513.00
XXXXX67	4/28/2023	0001088	Verizon Wireless				Check Entry Number: 001
			9932155627	4/10/2023	2,561.50	0.00	2,561.50
		G/L Account:	505035-00	Utilities Cell Phone:General			2,561.50
E000002988	4/28/2023	0000007	SEIU UPE LOCAL 1021-Union Dues				Check Entry Number: 001
			APR-23	4/25/2023	2,428.18	0.00	2,428.18

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account: 202150-00		SEIU Local 1021			2,428.18
E000002989	4/28/2023	0000010	CalPERS				Check Entry Number: 001
		MAY-23		4/15/2023	58,934.12	0.00	58,934.12
		G/L Account: 600165-00		CalPers Medical Admin Fee - Active Employees Gener			149.62
		G/L Account: 600170-00		CalPers Medical Admin Fee - Retirees			44.22
		G/L Account: 202050-00		CalPers Medical - Employee Contribution			7,707.63
		G/L Account: 202040-00		CalPers Medical - Employer Contribution			37,631.38
		G/L Account: 600145-00		Medical Insurance - Retirees			8,872.22
		G/L Account: 202045-00		CalPers Medical - Retiree Contribution			4,529.05
E000002990	4/28/2023	0000486	Bay Alarm Company				Check Entry Number: 001
		20492259		4/5/2023	85.00	0.00	85.00
		G/L Account: 500116-00		Security Service:General			85.00
		20514949		4/1/2023	2,700.00	0.00	2,700.00
		G/L Account: 500116-00		Security Service:General			2,700.00
		Check E000002990 Total:			2,785.00	0.00	2,785.00
		Printed Check Total:					0.00
		Electronic Payment Total:					2,785.00
E000002991	4/28/2023	0000610	Liebert Cassidy Whitmore				Check Entry Number: 001
		238183		3/31/2023	216.00	0.00	216.00
		G/L Account: 500111-00		Legal - Counsel Labor:General			216.00
		238803		3/31/2023	255.00	0.00	255.00
		G/L Account: 500111-00		Legal - Counsel Labor:General			255.00
		Check E000002991 Total:			471.00	0.00	471.00
		Printed Check Total:					0.00
		Electronic Payment Total:					471.00
E000002992	4/28/2023	0000713	Mission Linen Supply				Check Entry Number: 001
		519089539		4/18/2023	28.60	0.00	28.60
		G/L Account: 502021-16		Uniform Rental:Operations			28.60
		519127310		4/18/2023	212.99	0.00	212.99
		G/L Account: 502021-16		Uniform Rental:Operations			178.91
		G/L Account: 502021-10		Uniform Rental:Lab			34.08
		519171664		4/25/2023	213.27	0.00	213.27
		G/L Account: 502021-16		Uniform Rental:Operations			179.15
		G/L Account: 502021-10		Uniform Rental:Lab			34.12
		Check E000002992 Total:			454.86	0.00	454.86
		Printed Check Total:					0.00
		Electronic Payment Total:					454.86
E000002993	4/28/2023	0000793	AFLAC				Check Entry Number: 001
		574028		4/26/2023	52.84	0.00	52.84
		G/L Account: 202100-00		Other Disability Insurance - Employee			52.84
E000002994	4/28/2023	0011125	CC Real Green Clean				Check Entry Number: 001
		CCM-202303		4/20/2023	1,200.00	0.00	1,200.00
		G/L Account: 500107-00		Janitorial Services:General			1,200.00
		CCM-202304		4/20/2023	1,200.00	0.00	1,200.00
		G/L Account: 500107-00		Janitorial Services:General			1,200.00
		Check E000002994 Total:			2,400.00	0.00	2,400.00
		Printed Check Total:					0.00
		Electronic Payment Total:					2,400.00
		Report Total:			102,433.50	0.00	102,433.50

Check Register

Journal Posting Date: 4/28/2023

Register Number: CD-000164

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
Printed Check Total:							34,907.50
Electronic Payment Total:							67,526.00

Check Register

Journal Posting Date: 4/28/2023

Register Number: CD-000165

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002995	4/28/2023	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			4/28/23 401A DEFERRA	4/24/2023	711.77	0.00	711.77	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				711.77
			4/28/23 457 DEFERRAL	4/24/2023	8,057.18	0.00	8,057.18	
		G/L Account: 202140-00		457 Deferred Savings Plan				8,057.18
			Check E000002995 Total:		8,768.95	0.00	8,768.95	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,768.95	
			Report Total:		8,768.95	0.00	8,768.95	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,768.95	

Check Register

Journal Posting Date: 4/28/2023

Register Number: CD-000166

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002996	4/28/2023	0000452	U.S. BANK CORPORATE PAYMENT SYSTEMS					Check Entry Number: 001
			3/22/2023	3/22/2023	516.40	0.00	516.40	
		G/L Account: 501006-25			Marketing - Business Cards:Public Affairs			51.75
		G/L Account: 505006-25			Employee - Meal:Public Affairs			22.82
		G/L Account: 505009-25			Employee - Travel:Public Affairs			40.00
		G/L Account: 505005-25			Employee - Lodging:Public Affairs			399.72
		G/L Account: 504005-00			I.T Subscriptions:General			2.11
			3/23/2023	3/23/2023	1,531.03	0.00	1,531.03	
		G/L Account: 502002-16			Automotive - Repairs:Operations			134.26
		G/L Account: 502002-16			Automotive - Repairs:Operations			1,181.80
		G/L Account: 505039-00			Utilities Internet:General			99.67
		G/L Account: 504001-16			:Operations			103.31
		G/L Account: 504005-00			I.T Subscriptions:General			11.99
			3/24/2023	3/24/2023	357.83	0.00	357.83	
		G/L Account: 502005-16			Building & Grounds Materials / Supplies:Operations			52.42
		G/L Account: 502005-00			Building & Grounds Materials / Supplies:General			34.08
		G/L Account: 502002-16			Automotive - Repairs:Operations			147.67
		G/L Account: 502002-16			Automotive - Repairs:Operations			81.10
		G/L Account: 503007-10			Sentinel Bird:Lab			13.77
		G/L Account: 505003-25			District Membership & Subscription Dues:Public Aff			28.79
			3/25/2023	3/25/2023	463.99	0.00	463.99	
		G/L Account: 503007-10			Sentinel Bird:Lab			27.58
		G/L Account: 505021-00			Office Supplies - Janitorial:General			144.17
		G/L Account: 502016-16			Safety & PPE:Operations			267.24
		G/L Account: 505009-00			Employee - Travel:General			25.00
			3/26/2023	3/26/2023	12.06	0.00	12.06	
		G/L Account: 503007-10			Sentinel Bird:Lab			12.06
			3/27/2023	3/27/2023	154.00	0.00	154.00	
		G/L Account: 504000-16			Computer Equipment Supplies < \$100:Operations			6.57
		G/L Account: 504000-00			Computer Equipment Supplies < \$100:General			31.05
		G/L Account: 504000-00			Computer Equipment Supplies < \$100:General			50.56
		G/L Account: 504000-00			Computer Equipment Supplies < \$100:General			65.82
			3/28/2023	3/28/2023	577.67	0.00	577.67	
		G/L Account: 500103-00			B&G Maint Major >\$10K:General			561.00
		G/L Account: 502005-00			Building & Grounds Materials / Supplies:General			16.67
			3/29/2023	3/29/2023	1,457.43	0.00	1,457.43	
		G/L Account: 504000-05			Computer Equipment Supplies < \$100:Administration			27.43
		G/L Account: 504009-10			Software:Lab			1,430.00
			3/31/2023	3/31/2023	929.63	0.00	929.63	
		G/L Account: 501004-25			Marketing - Branded Collateral:Public Affairs			929.63
			4/1/2023	4/1/2023	3,133.66	0.00	3,133.66	
		G/L Account: 500103-00			B&G Maint Major >\$10K:General			621.26
		G/L Account: 500103-00			B&G Maint Major >\$10K:General			2,000.00
		G/L Account: 504005-00			I.T Subscriptions:General			512.40
			4/10/2023	4/10/2023	298.63	0.00	298.63	
		G/L Account: 502004-16			Automotive - Supplies:Operations			61.15
		G/L Account: 503008-16			Surveillance:Operations			237.48
			4/11/2023	4/11/2023	277.60	0.00	277.60	
		G/L Account: 502002-16			Automotive - Repairs:Operations			112.45
		G/L Account: 500115-00			Permits & Fees:General			54.00

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	500115-16	Permits & Fees:Operations			54.00
		G/L Account:	500115-00	Permits & Fees:General			54.00
		G/L Account:	500115-00	Permits & Fees:General			1.05
		G/L Account:	500115-00	Permits & Fees:General			1.05
		G/L Account:	500115-16	Permits & Fees:Operations			1.05
			4/12/2023	4/12/2023	387.94	0.00	387.94
		G/L Account:	503007-10	Sentinel Bird:Lab			88.90
		G/L Account:	501004-25	Marketing - Branded Collateral:Public Affairs			58.34
		G/L Account:	505008-05	Employee - Training:Administration			75.00
		G/L Account:	502010-16	Control Materials - Vertebrate:Operations			165.70
			4/13/2023	4/13/2023	62.19	0.00	62.19
		G/L Account:	503007-10	Sentinel Bird:Lab			32.68
		G/L Account:	502015-16	Equipment Small:Operations			29.51
			4/14/2023	4/14/2023	1,105.01	0.00	1,105.01
		G/L Account:	500115-00	Permits & Fees:General			9.49
		G/L Account:	502002-16	Automotive - Repairs:Operations			134.26
		G/L Account:	505008-05	Employee - Training:Administration			675.00
		G/L Account:	505005-05	Employee - Lodging:Administration			286.26
			4/17/2023	4/17/2023	245.56	0.00	245.56
		G/L Account:	503007-10	Sentinel Bird:Lab			127.07
		G/L Account:	501003-25	Marketing - Advertisement Print:Public Affairs			78.03
		G/L Account:	505028-00	Trustee - Expense General:General			40.46
			4/18/2023	4/18/2023	401.36	0.00	401.36
		G/L Account:	503008-16	Surveillance:Operations			237.48
		G/L Account:	505004-00	Employee - Development:General			163.88
			4/19/2023	4/19/2023	62.46	0.00	62.46
		G/L Account:	505004-00	Employee - Development:General			57.01
		G/L Account:	505004-00	Employee - Development:General			5.45
			4/20/2023	4/20/2023	19.73	0.00	19.73
		G/L Account:	502013-16	Equipment Repair:Operations			19.73
			4/21/2023	4/21/2023	252.41	0.00	252.41
		G/L Account:	503007-10	Sentinel Bird:Lab			52.41
		G/L Account:	503007-10	Sentinel Bird:Lab			200.00
			4/22/2023	4/22/2023	14.29	0.00	14.29
		G/L Account:	504005-00	I.T Subscriptions:General			2.30
		G/L Account:	504005-00	I.T Subscriptions:General			11.99
			4/3/2023	4/3/2023	198.25	0.00	198.25
		G/L Account:	502005-00	Building & Grounds Materials / Supplies:General			9.87
		G/L Account:	502005-00	Building & Grounds Materials / Supplies:General			188.38
			4/4/2023	4/4/2023	411.26	0.00	411.26
		G/L Account:	505009-05	Employee - Travel:Administration			113.00
		G/L Account:	502010-16	Control Materials - Vertebrate:Operations			298.26
			4/5/2023	4/5/2023	163.75	0.00	163.75
		G/L Account:	503007-10	Sentinel Bird:Lab			71.21
		G/L Account:	501006-25	Marketing - Business Cards:Public Affairs			92.54
			4/6/2023	4/6/2023	42.40	0.00	42.40
		G/L Account:	505006-10	Employee - Meal:Lab			22.67
		G/L Account:	502013-16	Equipment Repair:Operations			19.73
			4/7/2023	4/7/2023	605.30	0.00	605.30
		G/L Account:	505005-10	Employee - Lodging:Lab			347.40

Check Register

Journal Posting Date: 4/28/2023

Register Number: CD-000166

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	502016-16	Safety & PPE:Operations			257.90
	4/8/2023			4/8/2023	27.72	0.00	27.72
		G/L Account:	505003-25	District Membership & Subscription Dues:Public Aff			27.72
	4/9/2023			4/9/2023	331.83	0.00	331.83
		G/L Account:	503008-10	Surveillance:Lab			55.95
		G/L Account:	504005-00	I.T Subscriptions:General			275.88
Check E000002996 Total:					14,041.39	0.00	14,041.39
Printed Check Total:							0.00
Electronic Payment Total:							14,041.39
Report Total:					14,041.39	0.00	14,041.39
Printed Check Total:							0.00
Electronic Payment Total:							14,041.39

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
XXXXX68	5/15/2023	0000313	Contra Costa Water District				Check Entry Number: 001
			2023 QTR 2, ACCT 304	4/21/2023	29.51	0.00	29.51
		G/L Account: 505041-00		Utilities Water:General			29.51
			2023 QTR 2, ACCT 305	4/21/2023	389.48	0.00	389.48
		G/L Account: 505041-00		Utilities Water:General			389.48
			Check 000029968 Total:		418.99	0.00	418.99
XXXXX69	5/15/2023	0000328	PG&E				Check Entry Number: 001
			5032023	5/3/2023	14,644.61	0.00	14,644.61
		G/L Account: 505036-00		Utilities Electric:General			14,644.61
XXXXX70	5/15/2023	0000373	FP MAILING SOLUTIONS				Check Entry Number: 001
			RI105740570	4/26/2023	153.58	0.00	153.58
		G/L Account: 505023-00		Postage:General			153.58
XXXXX71	5/15/2023	0000399	Contra Costa County - Fleet				Check Entry Number: 001
			705844	5/10/2023	4,689.14	0.00	4,689.14
		G/L Account: 502001-00		Automotive - Gasoline:General			4,689.14
XXXXX72	5/15/2023	0000814	Staples Business Advantage				Check Entry Number: 001
			3536185111	4/22/2023	630.77	0.00	630.77
		G/L Account: 505022-00		Office Supplies - Kitchen:General			134.23
		G/L Account: 505020-00		Office Supplies - General:General			496.54
XXXXX73	5/15/2023	0000993	Bartkiewics, Kronick & Shanahan				Check Entry Number: 001
			APR-23	5/8/2023	975.00	0.00	975.00
		G/L Account: 500110-00		Legal - Counsel General:General			975.00
XXXXX74	5/15/2023	0001040	WAVE				Check Entry Number: 001
			129389201-0010134	5/1/2023	2,255.71	0.00	2,255.71
		G/L Account: 505039-00		Utilities Internet:General			1,195.00
		G/L Account: 505040-00		Utilities Landline:General			1,060.71
XXXXX75	5/15/2023	0001057	Leading Edge Associates, Inc.				Check Entry Number: 001
			162749	6/1/2023	23,400.00	0.00	23,400.00
		G/L Account: 504009-00		Software:General			23,400.00
XXXXX76	5/15/2023	0001061	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			55Y1365323	5/1/2023	69.09	0.00	69.09
		G/L Account: 504008-00		Printing Supplies:General			69.09
E000002997	5/15/2023	0000015	Health Care Dental Trust				Check Entry Number: 001
			ADMIN DENTAL JUNE 20	5/3/2023	1,766.70	0.00	1,766.70
		G/L Account: 600135-00		Dental Insurance - Active Employees Gneral			1,766.70
			OPS/RETIRES DENTAL	5/3/2023	3,040.36	0.00	3,040.36
		G/L Account: 600136-00		Dental Insurance: Operations			2,935.52
		G/L Account: 600136-00		Dental Insurance: Operations			2,935.52
		G/L Account: 600136-00		Dental Insurance: Operations			3,145.20
		G/L Account: 202055-00		Dental - Employer Contribution			3,040.36
		G/L Account: 600136-00		Dental Insurance: Operations			3,040.36
			Check E000002997 Total:		4,807.06	0.00	4,807.06
			Printed Check Total:				0.00
			Electronic Payment Total:				4,807.06
E000002998	5/15/2023	0000335	Concur Technologies, Inc				Check Entry Number: 001
			101600228624.00	5/3/2023	677.71	0.00	677.71
		G/L Account: 504005-00		I.T Subscriptions:General			677.71
E000002999	5/15/2023	0000352	California Special Districts Association				Check Entry Number: 001
			65843	4/27/2023	1,330.54	0.00	1,330.54
		G/L Account: 500104-00		Consulting - General:General			1,330.54

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E000003000	5/15/2023	0000486	Bay Alarm Company				Check Entry Number: 001
			20533194	5/1/2023	85.00	0.00	85.00
		G/L Account: 500116-00		Security Service:General			85.00
E000003001	5/15/2023	0000713	Mission Linen Supply				Check Entry Number: 001
			519109339	5/2/2023	108.21	0.00	108.21
		G/L Account: 502021-16		Uniform Rental:Operations			108.21
			519213076	5/2/2023	216.89	0.00	216.89
		G/L Account: 502021-16		Uniform Rental:Operations			182.19
		G/L Account: 502021-10		Uniform Rental:Lab			34.70
			519256175	5/9/2023	243.73	0.00	243.73
		G/L Account: 502021-16		Uniform Rental:Operations			196.86
		G/L Account: 502021-10		Uniform Rental:Lab			46.87
			Check E000003001 Total:		568.83	0.00	568.83
			Printed Check Total:				0.00
			Electronic Payment Total:				568.83
E000003002	5/15/2023	0000925	iSolved Benefit Services				Check Entry Number: 001
			I128293672	5/9/2023	107.78	0.00	107.78
		G/L Account: 600175-00		FSA Admin Fee:General			107.78
E000003003	5/15/2023	0000956	Quench USA, Inc.				Check Entry Number: 001
			INV05670643	4/24/2023	210.78	0.00	210.78
		G/L Account: 505042-00		Water - Drinking:General			210.78
E000003004	5/15/2023	0001028	Red Wing Business Advantage Account				Check Entry Number: 001
			20230510014297.00	5/10/2023	9.87	0.00	9.87
		G/L Account: 502017-16		Safety Boots:Operations			9.87
E000003005	5/15/2023	0001077	Banksia Landscape, Inc.				Check Entry Number: 001
			17065	5/1/2023	513.00	0.00	513.00
		G/L Account: 500109-00		Landscaping Services:General			513.00
E000003006	5/15/2023	0011125	CC Real Green Clean				Check Entry Number: 001
			CCM-202305	5/1/2023	1,200.00	0.00	1,200.00
		G/L Account: 500107-00		Janitorial Services:General			1,200.00
E000003007	5/15/2023	0011130	Steamline				Check Entry Number: 001
			B6301228-0002	5/1/2023	375.00	0.00	375.00
		G/L Account: 501010-25		Marketing - Website Development:Public Affairs			375.00
			Report Total:		57,122.46	0.00	57,122.46
			Printed Check Total:				47,236.89
			Electronic Payment Total:				9,885.57

Check Register

Journal Posting Date: 5/15/2023

Register Number: CD-000168

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000003008	5/15/2023	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			5/15/23 401A DEFERRA	5/9/2023	711.77	0.00	711.77	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				711.77
			5/15/23 457 DEFERRAL	5/9/2023	7,285.73	0.00	7,285.73	
		G/L Account: 202140-00		457 Deferred Savings Plan				7,285.73
			Check E000003008 Total:		7,997.50	0.00	7,997.50	
			Printed Check Total:				0.00	
			Electronic Payment Total:				7,997.50	
E000003009	5/15/2023	0001072	Mt. Diablo Resource Recovery-Concord					Check Entry Number: 001
			MDRR APRIL 2023	4/28/2023	715.95	0.00	715.95	
		G/L Account: 505037-00		Utilities Garbage:General				715.95
			Report Total:		8,713.45	0.00	8,713.45	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,713.45	

Check Register

Journal Posting Date: 5/31/2023

Register Number: CD-000169

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXXX81	5/31/2023	0000011	Vision Service Plan					Check Entry Number: 001
			817963864	5/19/2023	584.40	0.00	584.40	
		G/L Account:	202070-00	Vision - Employer Contribution				584.40
XXXXX82	5/31/2023	0000328	PG&E					Check Entry Number: 001
			6052023	5/17/2023	162.19	0.00	162.19	
		G/L Account:	505038-00	Utilities Gas:General				162.19
XXXXX83	5/31/2023	0000696	KBA DOCUMENT SOLUTIONS, LLC					Check Entry Number: 001
			9541682	5/21/2023	205.23	0.00	205.23	
		G/L Account:	505027-00	Service & Leasing Contracts:General				205.23
XXXXX84	5/31/2023	0000870	The Californian					Check Entry Number: 001
			537923	5/5/2023	24,600.00	0.00	24,600.00	
		G/L Account:	501002-25	Marketing - Advertisement Online:Public Affairs				16,000.00
		G/L Account:	501002-25	Marketing - Advertisement Online:Public Affairs				24,600.00
XXXXX85	5/31/2023	0000899	Sun Life Financial					Check Entry Number: 001
			JUN-23	5/20/2023	1,454.87	0.00	1,454.87	
		G/L Account:	202085-00	Employee Voluntary Life Ins - General				536.67
		G/L Account:	600155-00	Life Insurance - General				918.20
XXXXX86	5/31/2023	0000975	Reliance Standard Life In					Check Entry Number: 001
			LTD JUNE 2023	5/18/2023	492.78	0.00	492.78	
		G/L Account:	600150-00	Disability Insurance - General				492.78
			STD JUNE 2023	5/18/2023	736.14	0.00	736.14	
		G/L Account:	600150-00	Disability Insurance - General				736.14
Check 000029986 Total:					1,228.92	0.00	1,228.92	
XXXXX87	5/31/2023	0000981	Colonial Life					Check Entry Number: 001
			COLONIAL LIFE MAY 20	5/13/2023	431.58	0.00	431.58	
		G/L Account:	202100-00	Other Disability Insurance - Employee				431.58
XXXXX88	5/31/2023	0000992	MVCAC					Check Entry Number: 001
			7364047	5/8/2023	245.00	0.00	245.00	
		G/L Account:	505003-00	District Membership & Subscription Dues:General				245.00
XXXXX89	5/31/2023	0001088	Verizon Wireless					Check Entry Number: 001
			9934541464	5/10/2023	1,887.19	0.00	1,887.19	
		G/L Account:	505035-00	Utilities Cell Phone:General				1,887.19
XXXXX90	5/31/2023	0001120	Vector Media					Check Entry Number: 001
			20660	4/20/2023	12,027.13	0.00	12,027.13	
		G/L Account:	501003-25	Marketing - Advertisement Print:Public Affairs				12,027.13
E000003010	5/31/2023	0000007	SEIU UPE LOCAL 1021-Union Dues					Check Entry Number: 001
			SEIU LOCAL 1021 MAY	5/26/2023	2,480.18	0.00	2,480.18	
		G/L Account:	202150-00	SEIU Local 1021				2,480.18
E000003011	5/31/2023	0000010	CalPERS					Check Entry Number: 001
			JUN-23	5/15/2023	58,934.12	0.00	58,934.12	
		G/L Account:	600165-00	CalPers Medical Admin Fee - Active Employees Gener				149.62
		G/L Account:	600170-00	CalPers Medical Admin Fee - Retirees				44.22
		G/L Account:	202050-00	CalPers Medical - Employee Contribution				7,707.63
		G/L Account:	202040-00	CalPers Medical - Employer Contribution				37,631.38
		G/L Account:	600145-00	Medical Insurance - Retirees				8,872.22
		G/L Account:	202045-00	CalPers Medical - Retiree Contribution				4,529.05
E000003012	5/31/2023	0000486	Bay Alarm Company					Check Entry Number: 001
			20555305	5/2/2023	482.91	0.00	482.91	
		G/L Account:	500116-00	Security Service:General				482.91
E000003013	5/31/2023	0000608	ADAPCO, Inc.					Check Entry Number: 001

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
E000003018	5/31/2023	0000031	CA State Disbursement Unit				Check Entry Number: 001
			CSE CASE NO. 2000000	5/15/2023	380.00	0.00	380.00
		G/L Account: 202125-00		Federal & State Wage Garnishments - Employee Gener			380.00
E000003019	5/31/2023	0000375	Great-West Trust Company, LLC (Empower)				Check Entry Number: 001
			5/31/23 401A DEFERRA	5/24/2023	711.77	0.00	711.77
		G/L Account: 611300-00		401a- In Lieu of OASDI:General			711.77
			5/31/23 457 DEFERRAL	5/24/2023	7,285.73	0.00	7,285.73
		G/L Account: 202140-00		457 Deferred Savings Plan			7,285.73
Check E000003019 Total:					7,997.50	0.00	7,997.50
Printed Check Total:							0.00
Electronic Payment Total:							7,997.50
Report Total:					8,377.50	0.00	8,377.50
Printed Check Total:							0.00
Electronic Payment Total:							8,377.50

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000003020	5/31/2023	0000452	U.S. BANK CORPORATE PAYMENT SYSTEMS					Check Entry Number: 001
			4/24/2023	4/24/2023	1,415.00	0.00	1,415.00	
		G/L Account: 502020-16						Uniform Professional Branded Wear:Operations 1,267.48
		G/L Account: 505003-25						District Membership & Subscription Dues:Public Aff 27.86
		G/L Account: 505039-00						Utilities Internet:General 99.67
		G/L Account: 505028-00						Trustee - Expense General:General 19.99
			4/26/2023	4/26/2023	341.73	0.00	341.73	
		G/L Account: 502016-16						Safety & PPE:Operations 341.73
			4/27/2023	4/27/2023	2,499.97	0.00	2,499.97	
		G/L Account: 502016-16						Safety & PPE:Operations 986.39
		G/L Account: 502010-16						Control Materials - Vertebrate:Operations 809.70
		G/L Account: 502010-16						Control Materials - Vertebrate:Operations 184.61
		G/L Account: 502004-16						Automotive - Supplies:Operations 32.66
		G/L Account: 502010-16						Control Materials - Vertebrate:Operations 486.61
			4/28/2023	4/28/2023	248.54	0.00	248.54	
		G/L Account: 503008-10						Surveillance:Lab 97.00
		G/L Account: 501006-25						Marketing - Business Cards:Public Affairs 51.73
		G/L Account: 502016-16						Safety & PPE:Operations 99.81
			4/29/2023	4/29/2023	465.09	0.00	465.09	
		G/L Account: 504008-05						Printing Supplies:Administration 465.09
			4/30/2023	4/30/2023	165.71	0.00	165.71	
		G/L Account: 503002-10						General Lab Supplies & Materials:Lab 165.71
			5/1/2023	5/1/2023	592.81	0.00	592.81	
		G/L Account: 502004-16						Automotive - Supplies:Operations 80.41
		G/L Account: 504005-00						I.T Subscriptions:General 512.40
			5/10/2023	5/10/2023	537.78	0.00	537.78	
		G/L Account: 503008-10						Surveillance:Lab 537.78
			5/11/2023	5/11/2023	25.18	0.00	25.18	
		G/L Account: 502005-16						Building & Grounds Materials / Supplies:Operations 25.18
			5/15/2023	5/15/2023	14.87	0.00	14.87	
		G/L Account: 505028-00						Trustee - Expense General:General 14.87
			5/16/2023	5/16/2023	490.97	0.00	490.97	
		G/L Account: 505009-25						Employee - Travel:Public Affairs 229.97
		G/L Account: 505028-00						Trustee - Expense General:General 261.00
			5/17/2023	5/17/2023	3,137.61	0.00	3,137.61	
		G/L Account: 502002-16						Automotive - Repairs:Operations 60.35
		G/L Account: 502002-16						Automotive - Repairs:Operations 965.80
		G/L Account: 502002-16						Automotive - Repairs:Operations 798.94
		G/L Account: 502002-16						Automotive - Repairs:Operations 496.05
		G/L Account: 505004-25						Employee - Development:Public Affairs 17.53
		G/L Account: 502002-16						Automotive - Repairs:Operations 798.94
			5/18/2023	5/18/2023	327.81	0.00	327.81	
		G/L Account: 502019-16						Tools & Instruments:Operations 225.78
		G/L Account: 502019-16						Tools & Instruments:Operations 36.20
		G/L Account: 502005-16						Building & Grounds Materials / Supplies:Operations 65.83
			5/19/2023	5/19/2023	1,665.00	0.00	1,665.00	
		G/L Account: 505008-25						Employee - Training:Public Affairs 1,545.00
		G/L Account: 505008-16						Employee - Training:Operations 120.00
			5/2/2023	5/2/2023	237.48	0.00	237.48	
		G/L Account: 503008-16						Surveillance:Operations 237.48

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			5/3/2023	5/3/2023	508.57	0.00	508.57
G/L Account:		504002-00		Computer Equipment Supplies > \$500:General			508.57
			5/4/2023	5/4/2023	116.83	0.00	116.83
G/L Account:		502005-00		Building & Grounds Materials / Supplies:General			41.07
G/L Account:		502005-00		Building & Grounds Materials / Supplies:General			9.74
G/L Account:		502005-00		Building & Grounds Materials / Supplies:General			66.02
			5/5/2023	5/5/2023	1,830.80	0.00	1,830.80
G/L Account:		502004-00		Automotive - Supplies:General			1,758.40
G/L Account:		503008-10		Surveillance:Lab			72.40
			5/6/2023	5/6/2023	27.72	0.00	27.72
G/L Account:		505003-25		District Membership & Subscription Dues:Public Aff			27.72
			5/7/2023	5/7/2023	547.68	0.00	547.68
G/L Account:		502016-16		Safety & PPE:Operations			377.28
G/L Account:		504000-00		Computer Equipment Supplies < \$100:General			90.97
G/L Account:		504008-05		Printing Supplies:Administration			79.43
			5/9/2023	5/9/2023	1,508.44	0.00	1,508.44
G/L Account:		504004-16		GPS Tracking:Operations			1,448.37
G/L Account:		504007-16		Phone Accessories:Operations			12.69
G/L Account:		504000-00		Computer Equipment Supplies < \$100:General			47.38
Check E00003020 Total:					16,705.59	0.00	16,705.59
Printed Check Total:							0.00
Electronic Payment Total:							16,705.59
Report Total:					16,705.59	0.00	16,705.59
Printed Check Total:							0.00
Electronic Payment Total:							16,705.59

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
UNUSUAL ITEMS LIST (*New Policy Effective May 2021*)

- *Any checks or ACH over the amount of \$10,000.00 (excludes Procurement Policy General Manager Authority items: payroll taxes, employee fringe benefit payments, and aggregate corporate credit card amount).*
- *Any vendor that has not been paid by the District in the past 15 months.*
- *All legal fees over \$5,000.00 in one month*

DATE	CHECK #	AMOUNT OF CHECK	VENDOR & DESCRIPTION
April 14, 2023	XXXXXX42	\$11,719.80	Bay Auto Body – Automotive Repairs
April 14, 2023	E000002985	\$1,250.00	Streamline – Website Development
April 14, 2023	XXXXXX50	\$49,934.11	Ford Walnut Creek – 2021 Ford F150 XL regular Cab 4WD District truck
April 28, 2023	XXXXXX65	\$15,000.00	MESA Outdoor – Public Affairs Outdoor Digital Billboards
May 15, 2023	XXXXXX69	\$14,644.61	PG&E – Electric YTD NEM Annual True-Up Charges
May 15, 2023	XXXXXX75	\$23,400.00	Leading Edge Associates, Inc. – 2023-2024 MapVision Server License and Support & FleetVision Tracking
May 31, 2023	XXXXXX84	\$24,600.00	The Californian – Public Affairs Internet Banner Ads
May 31, 2023	XXXXXX90	\$12,027.13	Vector Media – Public Affairs Bus Ads
May 31, 2023	E000003018	\$380.00	CA State Disbursement Unit – Federal & State Employee Wage Garnishments

INVESTMENT ACTIVITY REPORT

Month of April 2023						
Transaction Number	Date	Wells Fargo	LAIF	Bank of the West	Five Star Checking	Five Star Money Market
Balance	4/1/2023	\$ 26,899.69	\$ 11,480,648.28	\$ 276,891.45	\$ 225,292.95	\$ 500,904.89
1	4/3/2023	601.22				
2	4/14/2023		(230,000.00)	230,000.00		
3	4/18/2023	3,286,093.16	82,793.15			
4	4/24/2023					(100.00)
5	4/27/2023		(296,000.00)	296,000.00	8,921.96	
6	4/30/2023	118.66		(498,312.40)		1,162.33
Balance		\$ 3,313,712.73	\$ 11,037,441.43	\$ 304,579.05	\$ 234,214.91	\$ 501,967.22

Transaction Number & Brief Description

- Misc Deposits into Wells Fargo Account
- Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- Misc Deposits & Property Tax Settlement into Wells Fargo Account & LAIF Interest
- Initial/Partial Payment to PARS for FY23 OPEB
- Transfer from LAIF to Bank of the West for Payroll & Vendor Checks & Misc Deposits into Five Star Checking
- Interest Earned Wells Fargo & Five Star Money Market & Bank of the West clearing of checks for Payroll & Vendor Chec

Month of May 2023						
Transaction Number	Date	Wells Fargo	LAIF	Bank of the West	Five Star Checking	Five Star Money Market
Balance	5/1/2023	\$ 3,313,712.73	\$ 11,037,441.43	\$ 304,579.05	\$ 234,214.91	\$ 501,967.22
1	5/12/2023		(200,000.00)	200,000.00		
2	5/19/2023	(3,300,025.00)	3,300,000.00			(200,000.00)
3	5/19/2023		(312,000.00)	312,000.00		
4	5/22/2023	388.09				(14,900.00)
5	5/26/2023				6,344.80	
6	5/31/2023	163.67		(513,193.28)		995.50
Balance		\$ 14,239.49	\$ 13,825,441.43	\$ 303,385.77	\$ 240,559.71	\$ 288,062.72

Transaction Number & Brief Description

- Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- Transfer from Wells Fargo Account to LAIF from Property Tax Settlement & Partial Payment to PARS for OPEB
- Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- Misc Deposits into Wells Fargo Account and Remaining Payment to PARS for FY23 OPEB
- Misc Deposits into Five Star Checking
- Interest Earned Wells Fargo & Five Star Money Market Accounts & Bank of the West clearing of checks for Payroll

Designated Reserves POLICY FY 23 (July 2022 - June 2023)	
Bond Reserve	0
Public Health Emergency	2,500,000
Capital Improvement	2,702,246
Emergency Reconstruction Response	500,000
Operations	4,501,967
Vehicle & Equipment Replacement	150,000
IT Equipment Replacement	200,000
	10,554,213

I certify that this report reflects all cash transactions and is in conformity with District Policy. The cash flow shown provides sufficient cash flow liquidity to meet the next six months expenditures.

Respectfully submitted,

*Paula Macedo
General Manager*

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

May 11, 2023

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[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL
 DISTRICT
 MANAGER
 155 MASON CIRCLE
 CONCORD, CA 94520

[Tran Type Definitions](#)

April 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/13/2023	4/13/2023	RW	1725926	N/A	PAULA MACEDO	-230,000.00
4/14/2023	4/13/2023	QRD	1726246	N/A	SYSTEM	82,793.15
4/27/2023	4/27/2023	RW	1728855	N/A	PAULA MACEDO	-296,000.00

Account Summary

Total Deposit:	82,793.15	Beginning Balance:	11,480,648.28
Total Withdrawal:	-526,000.00	Ending Balance:	11,037,441.43

California State Treasurer
Fiona Ma, CPA



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June 12, 2023

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[Tran Type Definitions](#)

May 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
5/12/2023	5/12/2023	RW	1729407	N/A	PAULA MACEDO	-200,000.00
5/19/2023	5/19/2023	RD	1729653	N/A	PAULA MACEDO	3,300,000.00
5/30/2023	5/30/2023	RW	1729970	N/A	PAULA MACEDO	-312,000.00

Account Summary

Total Deposit:	3,300,000.00	Beginning Balance:	11,037,441.43
Total Withdrawal:	-512,000.00	Ending Balance:	13,825,441.43

**Contra Costa Mosquito and Vector Control District
FY23 Budget Year & Initial Proposal for FY24**

FY23 (July 1, 2022 - June 30, 2023) & Proposed FY24 (July 1, 2023 - June 30, 2024)

92% of the Year
completed

	FY 23 <i>As of 5/31/23</i>	FY 22-23 <i>Approved Budget</i>	YTD FY23 VS Adopted	PROPOSED FY 24
Personnel Costs				
Payroll & OT	3,401,641	3,925,348	86.7%	4,240,776
Retirement	1,127,540	1,341,013	84.1%	1,200,000
OASDI	198,297	235,521	84.2%	262,928
Medicare	47,845	52,992	90.3%	61,491
Fringe Benefits (Health 83%, Dental, Vision, etc.)	555,844	585,745	94.9%	681,865
Unemployment	16,455	25,900	63.5%	16,500
Disability Ins	12,594	13,614	92.5%	14,750
Other Post Employment Benefits	215,000	215,000	100.0%	215,000
District Paid Health Retiree Cost & Fees	43,377	143,000	30.3%	111,800
Subtotal Personnel Costs	5,618,594	6,538,133	85.9%	6,805,110
Professional Services				
Auditing Services	18,777	25,000	75.1%	25,000
Building and Grounds Maintenance & Repairs Major > \$10,000	0	0		0
Building and Grounds Maintenance & Repairs Minor < \$10,000	9,182	25,000	36.7%	25,000
Consulting - General	5,034	90,000	5.6%	200,000
Engineers Report	9,100	9,100	100.0%	9,100
Janitorial Services	15,225	21,500	70.8%	15,600
Landscaping Services	5,643	6,400	88.2%	6,200
Legal - Counsel General	21,081	18,000	117.1%	25,000
Legal - Counsel Labor	26,726	150,000	17.8%	50,000
Medical Services - General	0	600	0.0%	500
Medical Services - Pre-Employment	264	1,000	26.4%	500
Permits & Fees	714	15,000	4.8%	20,000
Security Service	23,995	36,000	66.7%	20,000
Subtotal Professional Services	135,741	397,600	34.1%	396,900
Public Affairs				
Community Event Registration Fees	1,332	1,000	133.2%	1,500
Marketing - Advertisement Online	24,600	35,000	70.3%	35,000
Marketing - Advertisement Print	31,845	40,000	79.6%	45,000
Marketing - Branded Collateral	1,407	1,000	140.7%	7,500
Marketing - Brochures	4,724	2,500	189.0%	8,000
Marketing - Business Cards	486	500	97.2%	500
Marketing - Design	1,145	1,000	114.5%	3,000
Marketing - Displays	3,100	6,000	51.7%	1,000
Marketing - Door Hangers	2,084	1,000	208.4%	2,500
Marketing - Website Development & Maintenance	1,625	20,000	8.1%	5,000
Subtotal Public Affairs	72,348	108,000	67.0%	109,000
Operation and Facilities				
Aerial Services	2,050	10,000	20.5%	30,000
Automotive - Gasoline	54,821	80,000	68.5%	80,000
Automotive - Repairs	53,408	65,000	82.2%	65,000
Automotive - Services	532	15,000	3.5%	5,000
Automotive - Supplies	3,472	8,000	43.4%	6,000
Building & Grounds Materials / Supplies	5,357	8,500	63.0%	8,500
Building Engineering	0	200,000	0.0%	650,000
Control Materials - Mosquito Adulticiding	4,032	10,000	40.3%	10,000
Control Materials - Mosquito Larviciding	109,142	90,000	121.3%	170,000
Control Materials - Vertebrate	6,966	10,000	69.7%	10,000
Control Materials - Yellowjacket & Bees	1,898	3,000	63.3%	3,000
Equipment Rental	0	1,000	0.0%	1,000
Equipment Repair	9,866	15,000	65.8%	15,000
Equipment Service	346	3,000	11.5%	3,000
Equipment Small	2,787	10,000	27.9%	60,000
Safety & PPE	9,832	15,000	65.5%	15,000
Safety Boots	2,223	2,500	88.9%	3,500
Source Reduction/Wetlands	143	1,000	14.3%	500
Tools & Instruments	1,678	2,500	67.1%	2,500

**Contra Costa Mosquito and Vector Control District
FY23 Budget Year & Initial Proposal for FY24**

FY23 (July 1, 2022 - June 30, 2023) & Proposed FY24 (July 1, 2023 - June 30, 2024)

	92% of the Year completed FY 23 <i>As of 5/31/23</i>	FY 22-23 <i>Approved Budget</i>	YTD FY23 VS Adopted	PROPOSED FY 24
Uniform Professional Branded Wear	2,161	2,500	86.5%	3,000
Uniform Rental	10,193	13,000	78.4%	14,000
Subtotal Operation and Facilities	280,907	565,000	49.7%	1,155,000
Lab Services				
Aquaculture	2,130	2,000	106.5%	2,500
General Lab Supplies & Materials	1,557	3,500	44.5%	3,500
Insectary	511	1,000	51.1%	1,000
Lab Equipment	26	6,771	0.4%	5,000
Lab Testing	9,148	18,000	50.8%	18,000
Pesticide Testing	0	1,500	0.0%	500
Sentinel Bird	1,147	1,100	104.3%	1,500
Surveillance	14,198	14,000	101.4%	18,000
Subtotal Lab Services	28,717	47,871	60.0%	50,000
Information & Technology				
Computer Equipment Supplies < \$100	1,548	4,000	38.7%	2,900
Computer Equipment Supplies > \$100 < \$500	583	7,000	8.3%	1,800
Computer Equipment Supplies > \$500	1,611	8,000	20.1%	4,800
GPS Tracking	5,793	6,700	86.5%	6,400
I.T Subscriptions	18,290	40,000	45.7%	20,000
Phone	0	5,000	0.0%	0
Phone Accessories	144	1,500	9.6%	500
Printing Supplies	3,693	6,000	61.6%	6,700
Software	38,966	75,000	52.0%	75,000
Subtotal Information & Technology	70,629	153,200	46.1%	118,100
General Office Administration				
Assessments & County Fees	337,433	225,000	150.0%	450,000
District Membership & Subscription Dues	26,786	28,000	95.7%	30,000
Employee - Development	3,849	5,000	77.0%	4,000
Employee - Lodging	8,189	15,000	54.6%	12,000
Employee - Meal	1,173	8,000	14.7%	3,000
Employee - Memberships	1,384	7,000	19.8%	3,000
Employee - Training	9,878	32,000	30.9%	15,000
Employee - Travel	2,721	12,000	22.7%	10,000
Financial Services Fees	4,288	4,500	95.3%	3,000
Insurance - Auto Physical Damage	2,744	2,745	100.0%	4,107
Insurance - Crime & Weapons	1,413	1,546	91.4%	1,547
Insurance - General	4,503	7,699	58.5%	4,120
Insurance - Liability	157,946	157,223	100.5%	175,893
Insurance - Property	12,762	14,783	86.3%	27,028
Insurance - Workers Comp	163,006	204,433	79.7%	182,555
Office Furniture	0	12,000	0.0%	3,000
Office Keys & Locks	238	1,000	23.8%	2,000
Office Supplies - General	4,516	6,000	75.3%	6,000
Office Supplies - Janitorial	492	2,200	22.4%	1,500
Office Supplies - Kitchen	992	1,000	99.2%	1,000
Postage	3,688	4,000	92.2%	5,000
Safety Program - Incentive	0	2,500	0.0%	1,300
Safety Program - Tangible Materials	0	2,500	0.0%	0
Service & Leasing Contracts	3,456	4,000	86.4%	8,500
Trustee - Expense General	336	1,000	33.6%	2,000
Trustee - Lodging	2,203	4,500	49.0%	4,000
Trustee - Meal	228	2,500	9.1%	2,000
Trustee - Mileage	0	500	0.0%	0
Trustee - Training	1,875	10,000	18.8%	10,000
Trustee - Travel	383	5,000	7.7%	2,000
Utilities Cell Phone	21,556	23,500	91.7%	28,000
Utilities Electric	22,511	36,000	62.5%	32,000
Utilities Garbage	7,556	7,600	99.4%	9,000

**Contra Costa Mosquito and Vector Control District
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92% of the Year
completed

	FY 23 <i>As of 5/31/23</i>	FY 22-23 <i>Approved Budget</i>	YTD FY23 VS Adopted	PROPOSED FY 24
Utilities Gas	9,825	11,000	89.3%	13,000
Utilities Internet	14,742	18,000	81.9%	18,000
Utilities Landline	12,187	13,200	92.3%	14,500
Utilities Water	4,139	6,000	69.0%	6,000
Water - Drinking	2,411	3,500	68.9%	0
Utilities Sewer:General	1,620	2,200	73.6%	2,000
Employment Advertisements	150	1,500	10.0%	500
Subtotal General Office Administration	853,180	906,129	94.2%	1,096,550
Capital				
Land	0	0	0.0%	0
Vehicles	173,461	203,000	85.4%	210,000
Heavy Equipment	33,857	85,000	39.8%	22,000
Subtotal Capital	207,318	288,000	72.0%	232,000
Total Expenditures	7,267,435	9,003,933	80.7%	9,962,660
Revenues				
Property Taxes	7,174,675	6,801,654	105.5%	7,814,983
Benefit Assessment	1,978,396	2,080,111	95.1%	2,083,936
Contract Billing	9,571	51,000	18.8%	52,020
Interest Income	215,020	52,291	411.2%	100,000
Fixed Asset Disposal	30,300	20,000	151.5%	60,000
Miscellaneous	13,200	25,000	52.8%	50,000
Subtotal Revenue	9,421,163	9,030,056	104.3%	10,160,939
Estimate Ending Balance	2,153,728	26,123		198,279

Designated Reserves POLICY FY 23 (July 1, 2022 - June 30, 2023)	
Bond Reserve	0
Public Health Emergency	2,500,000
Capital Improvement	2,702,246
Emergency Reconstruction Response	500,000
Operations	4,501,967
Vehicle & Equipment Replacement	150,000
IT Equipment Replacement	200,000
	10,554,213

Designated Reserves POLICY FY 24 (July 1, 2023 - June 30, 2024)	
Bond Reserve	0
Public Health Emergency	2,500,000
Capital Improvement	5,000,000
Emergency Reconstruction Response	500,000
Operations	4,981,330
Vehicle & Equipment Replacement	250,000
IT Equipment Replacement	250,000
	13,481,330

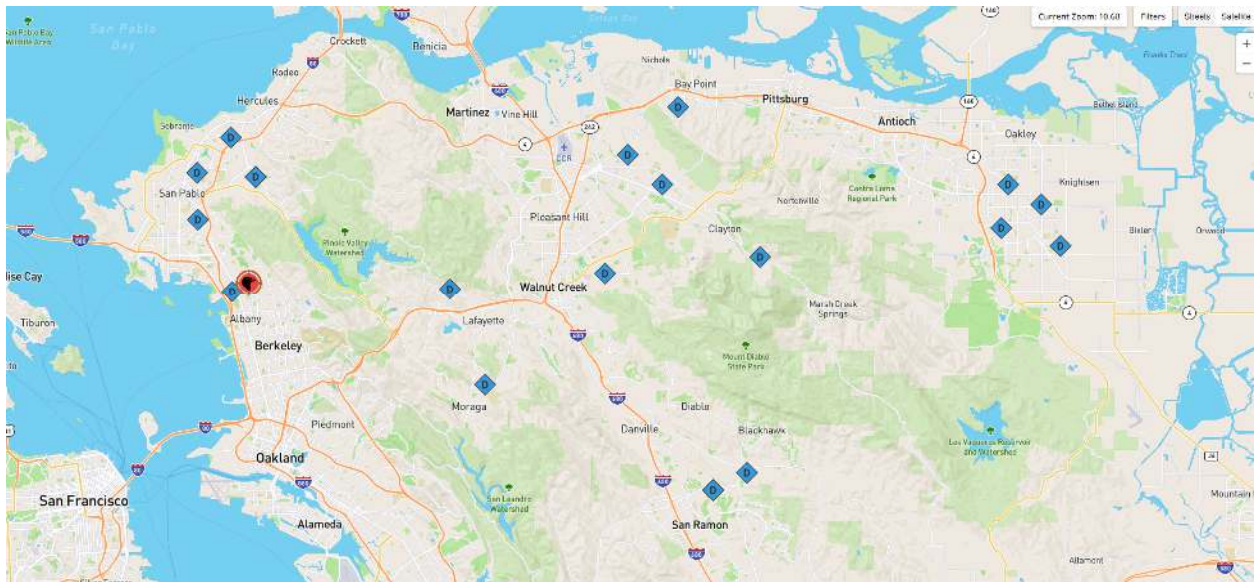
June 2023 Mosquito and Arbovirus Surveillance Report

Updated June 29th by Steve Schutz, Ph.D., Scientific Programs Manager

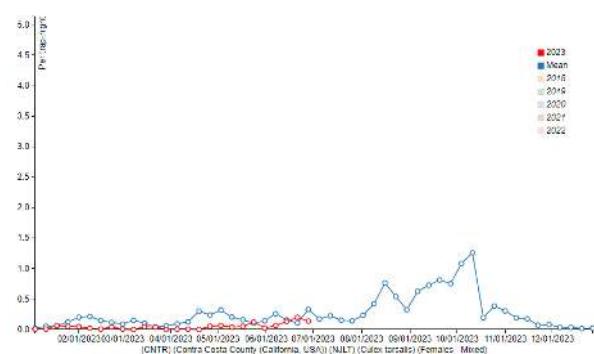
Human cases: As of June 29th, no human cases of West Nile virus had been reported in California this year.

Horses: No equine cases of WNV have been reported statewide so far. An effective vaccine is available for horses; most affected horses have been unvaccinated.

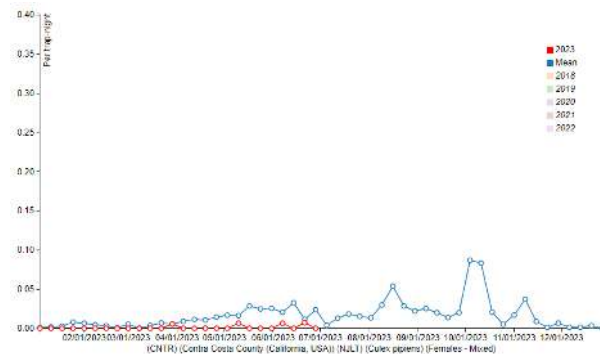
Dead birds: 216 dead birds have been reported to the statewide hotline by Contra Costa County residents so far this year, 20 collected (blue icons on map), 10 birds were submitted for testing, all negative.



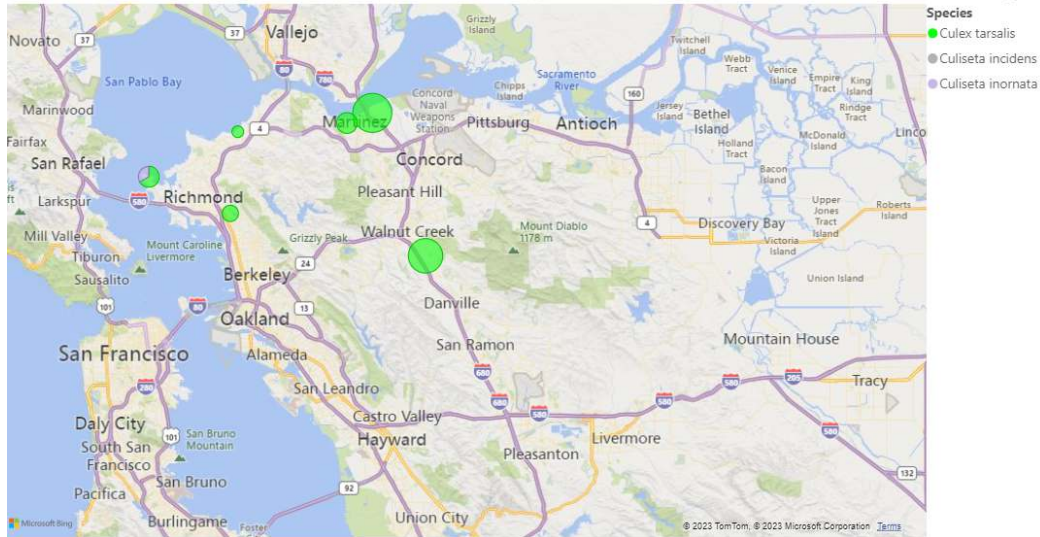
Light trap counts: Twenty-three traps are currently being operated daily year-round, with collections made weekly by field technicians. *Culex tarsalis* counts are currently above average in the Waterfront areas and slightly above average in West and Central County traps, but below average countywide; *Cx pipiens* counts remain below average.



Culex tarsalis counts (red) vs. 5 year average (blue)

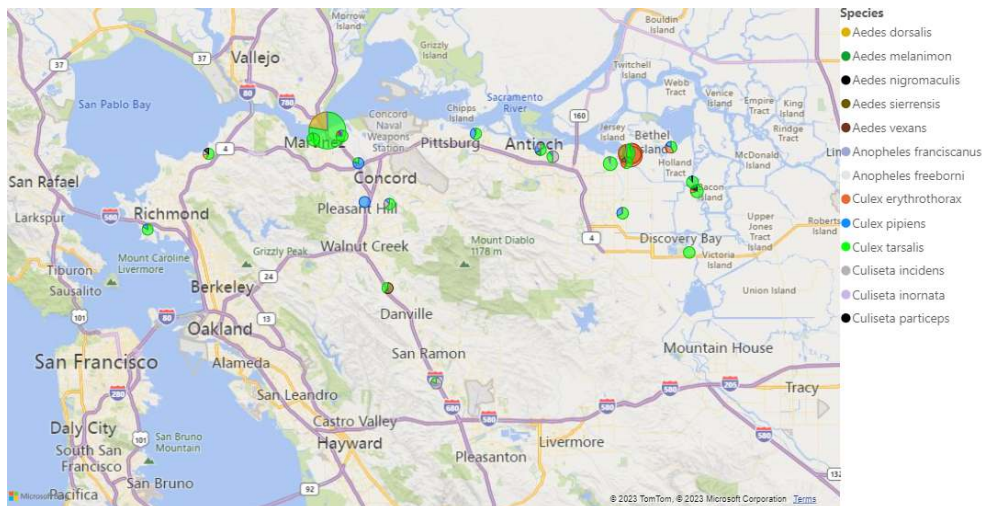
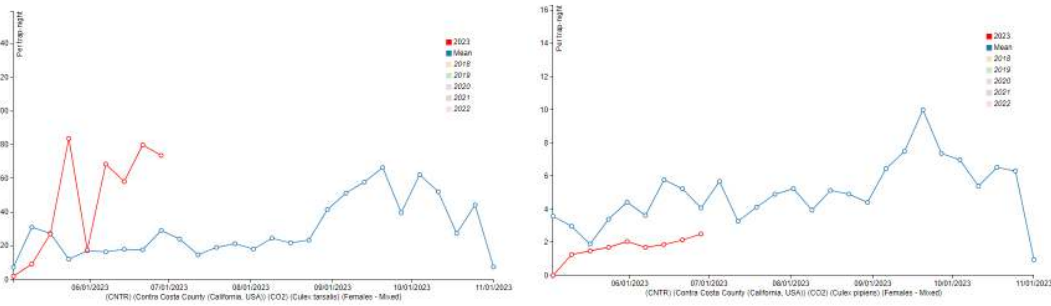


Culex pipiens counts (red) vs. 5 year average (blue)



Map showing light trap locations and relative average species counts from June 1st-29th

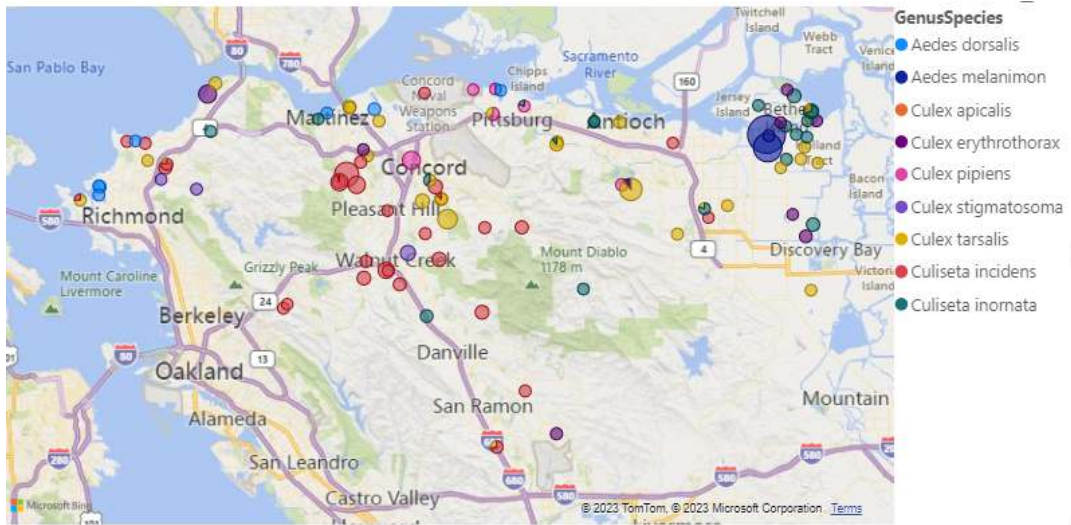
CO₂ traps: Weekly CO₂ trapping at 22 fixed locations resumed in May. Currently, *Culex tarsalis* counts are above average countywide, while *Cx pipiens* counts were slightly above average in Waterfront traps but below average countywide.



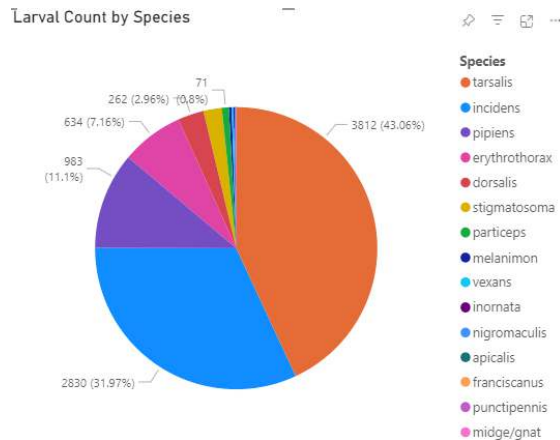
Map showing CO₂ locations and relative average species counts from June 1st-29th

Mosquito testing: 114 pooled samples have been tested through June 28th, all negative for WNV and other viruses.

Larval samples: Lab staff continues to process larval samples collected by field employees daily, year-round. *Culex tarsalis* and *Culiseta incidens* were the most abundant species in larval samples



Larval samples, June 1-29th 2023.



Invasive *Aedes* surveillance: We have been conducting weekly surveillance trapping for *Aedes aegypti* in the area of Martinez where we found them last year; so far, none have been collected although we are finding several common native species in the area.

Sentinel chickens: So far sentinel chickens in all four flocks (Martinez, Walnut Creek, Oakley, Knightsen) have tested seronegative for WNV.

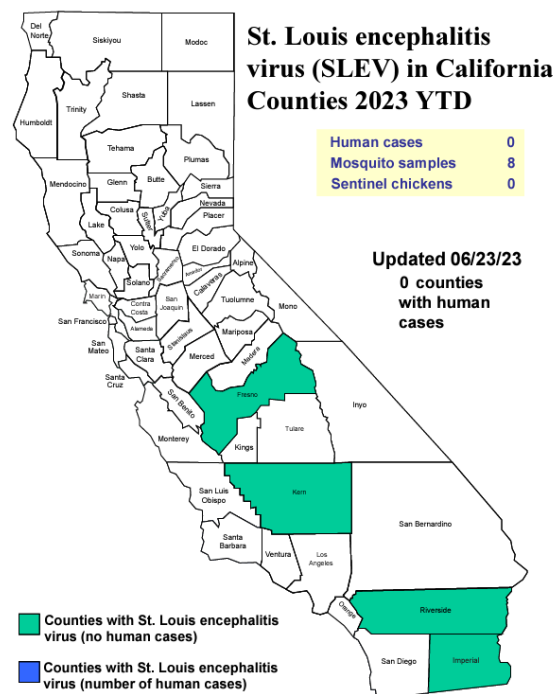
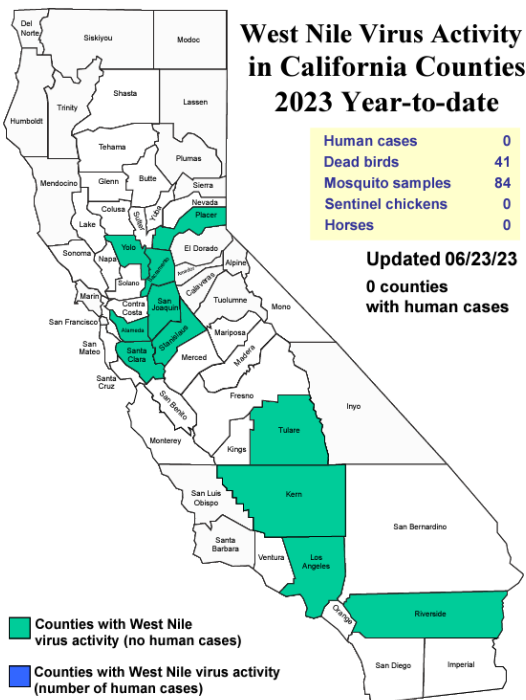
Other projects: Samples of *Aedes aegypti* larvae and adults collected in Martinez were sent to a UC researcher for a genetic study attempting to trace the relationship between populations in

different geographic areas, which may help to explain how they are spreading. We also continue to work with Leading Edge staff on troubleshooting and refining the MapVision database and field software.

Weather conditions: Current average overnight low temperatures were mostly near or below the 55 degree incubation threshold for West Nile virus transmission through most of June although increasing at the end of the month. Rainfall is well above average for the year. Cooler than average temperatures have slowed down transmission of WNV so far this season.

Regional: So far this year, WNV positive mosquito samples have been reported in Alameda, San Joaquin and Sacramento Counties and WNV positive dead birds have been reported in Alameda, Santa Clara and Sacramento Counties.

Statewide: So far this year, WNV activity has been reported in 11 counties and St Louis Encephalitis activity has been reported in four counties.



June 2023 Operations Report

Prepared on June 30, 2023 by Terry Davis and Jeremy Shannon, Program Supervisors,
and David Wexler, Operations Manager

General: Due to high tides and a few days of warm weather, vector control technicians have prioritized inspections/treatments of *Aedes dorsalis* and *Culex spp* along the waterfront. *Culex spp* populations are increasing throughout the county.

A contracted drone application was performed on approximately 124 acres on properties in the western part of the county in one single day. The District treatment drone has been delivered and will be shown during the Board meeting.



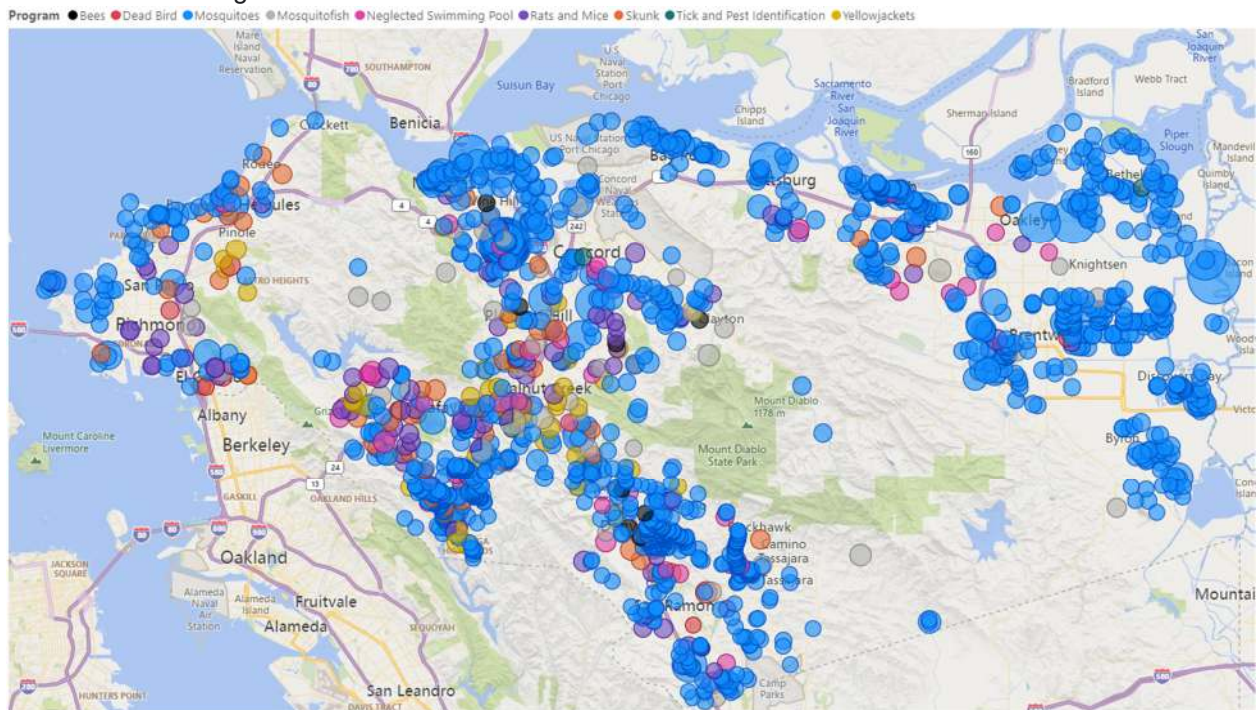
In collaboration with Clarke and Leading Edge, we started a study in June to evaluate product efficacy on a marsh area and to explore whether this particular product may have ovicidal properties. Currently, there are no mosquito larvicidal products with ovicidal properties.



Efficacy Study Site

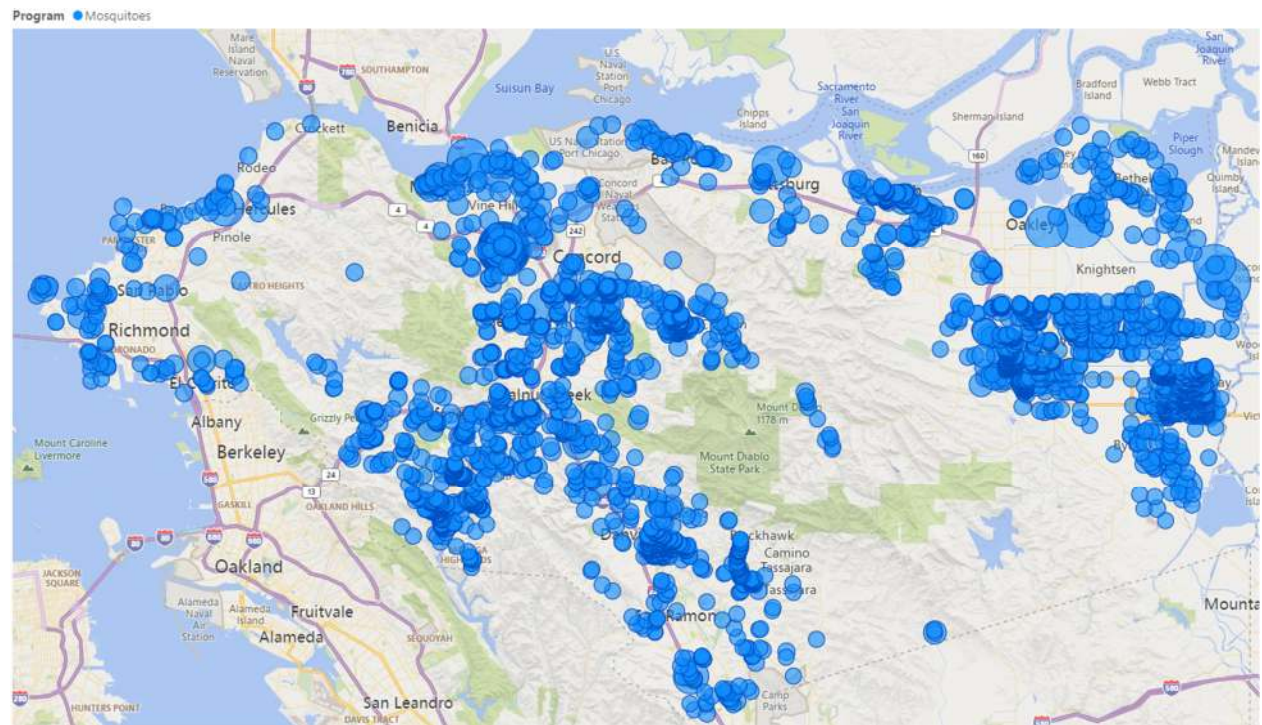


June 2023 - All Program Actions



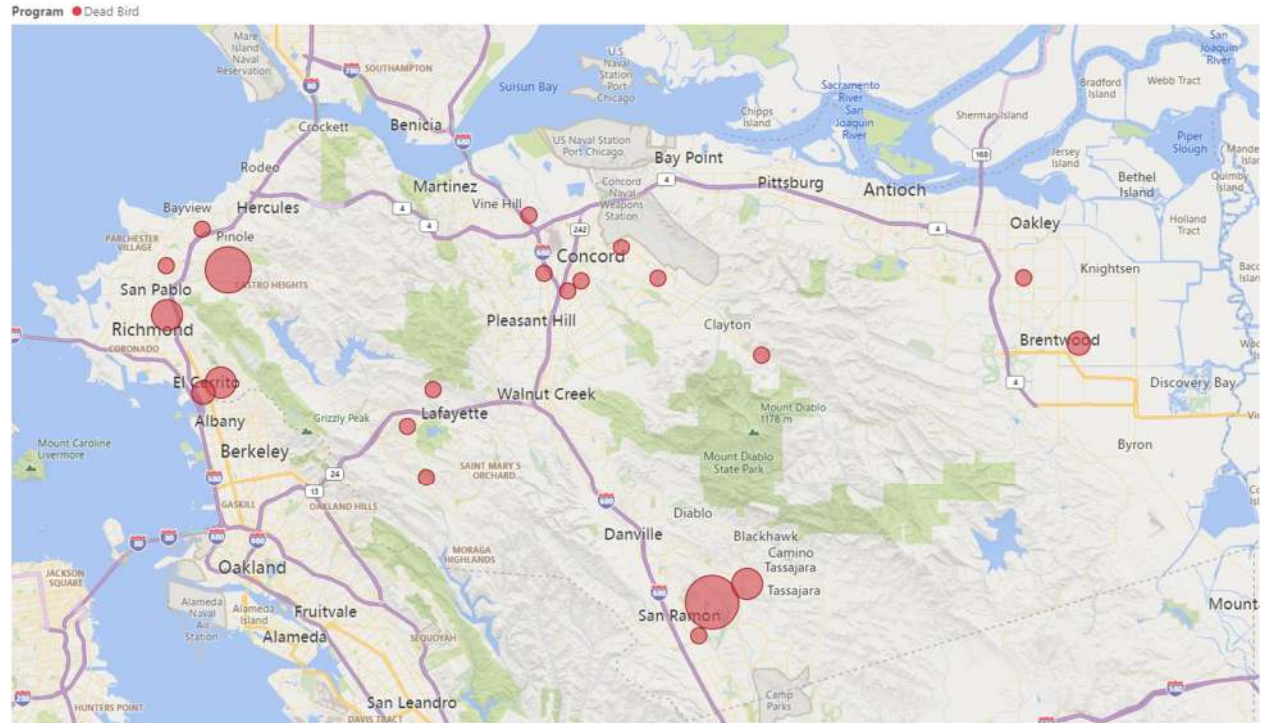
Mosquitoes: In June 2023 there were a total of 46 mosquito service requests, 22% fewer than the 59 requests received in the same timeframe in 2022. We received 48 requests for mosquitofish, similar to the 49 mosquitofish SRs submitted in June 2022. In addition to service requests, technicians and inspectors recorded 4759 site visits (with 1444 larvicide treatments recorded), 361 larval surveillance actions, and collected 562 adult trap samples.

June 2023 Mosquito Program Actions



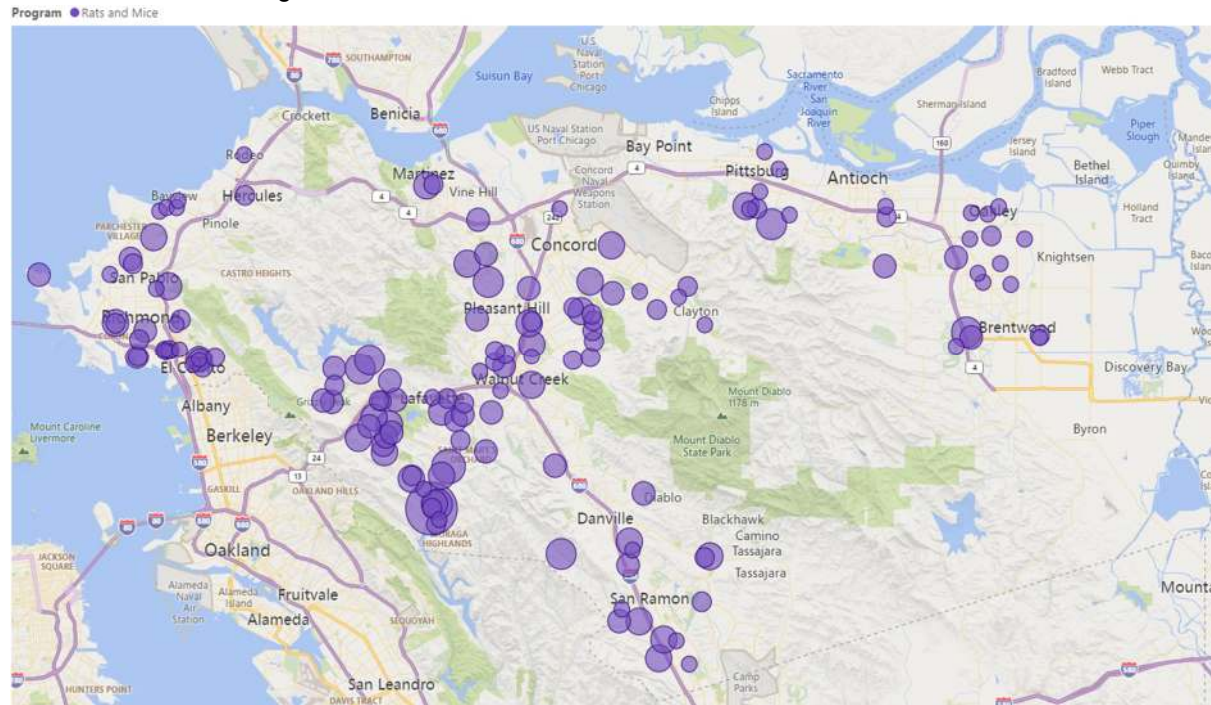
Dead Birds: In June 2023 we received 8 dead bird service requests, similar to the 9 received in June 2022.

June 2023 Dead Bird Program Actions



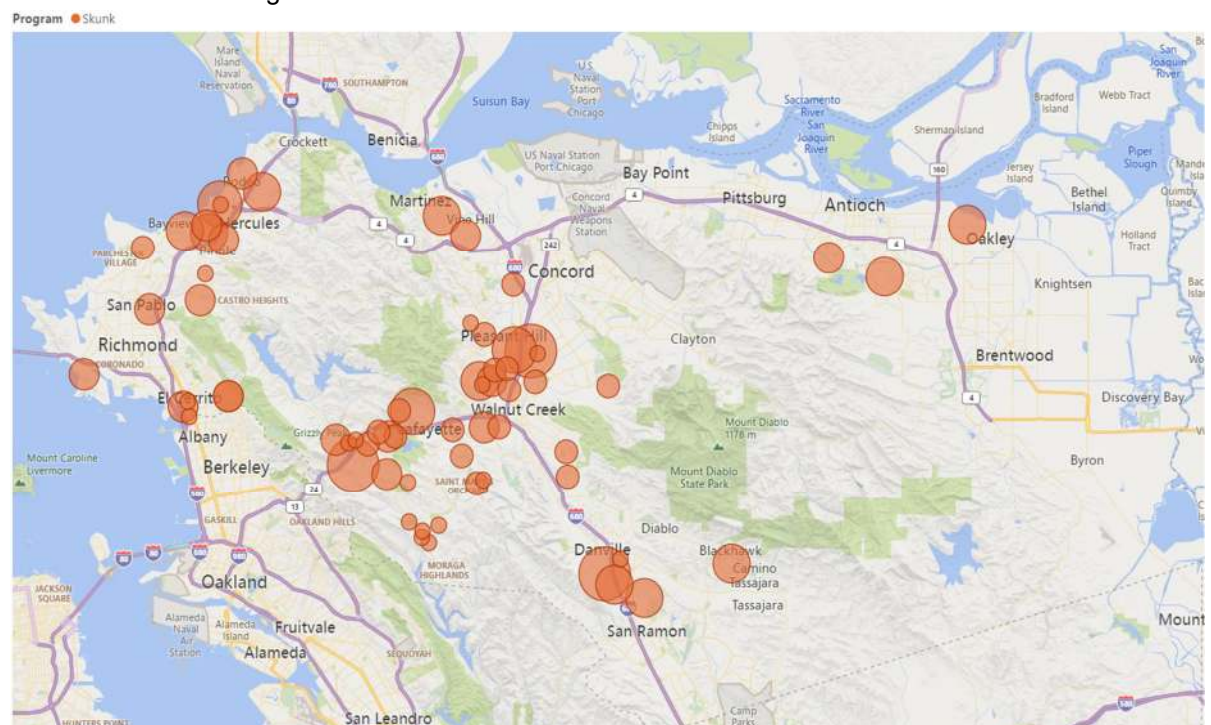
Rodents: In June 2023 we received 88 requests for service for rats and mice, a 52% increase compared to the 58 we received in June 2022. Rodent inspection training continues in the field with individual inspectors as needed. Monitoring stations have been placed within each zone after evaluating service request history and determining the likely location of rodent activity, with 138 active monitoring sites throughout the county as of 6/30/2023.

June 2023 Rodent Program Actions



Skunks: The District received 37 service requests for skunks in June 2023, a 14% decrease compared to the 43 requests received in June 2022. Twenty-nine inspections were recorded.

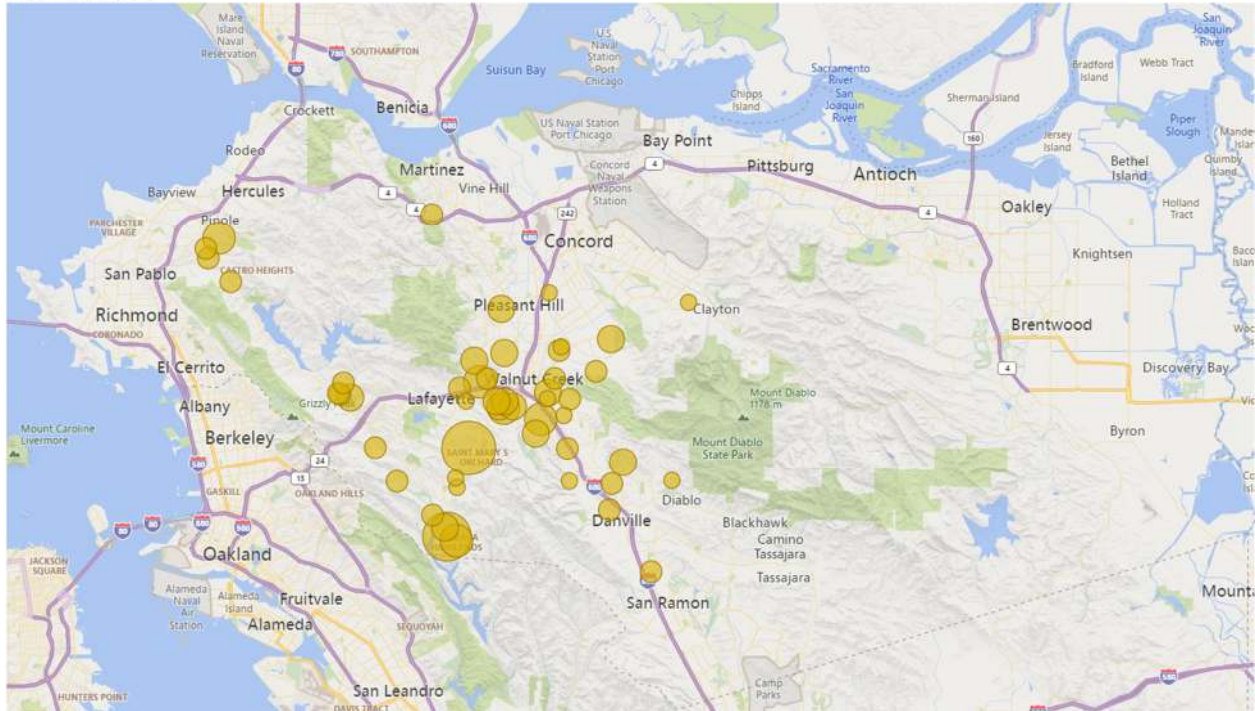
June 2023 Skunk Program Actions



Yellowjackets: We received 60 requests in June 2023 (49 treatments warranted), a reduction of 22% compared to the 73 requests received in June 2022 with 50 nest treatments at that time. Cool seasonal temperatures may be delaying the emergence of queens and the subsequent establishment of nests. The District also addressed 25 honey bee swarm calls and referred residents to other resources.

June 2023 Yellowjacket Actions

Program ● Yellowjackets



Facility Report:

- Submitted Periodic Compliance Report to Central Contra Costa Sanitary District
- 5-year elevator load test performed

June 2023 Public Affairs Report to the Board of Trustees

Prepared June 29, 2023, by Nola Woods, Public Affairs Director

Presentations & Events

- In June 2023, Public Affairs Department staff provided four presentations and worked one large event. The presentations were to the Contra Costa Realtors in Motion, the Bethel Island Municipal Advisory Commission, Realtors at Danville RMA Real Estate Office, and to the Martinez City Council on behalf of Trustee Daniel Pellegrini.
- Public Affairs Department staff also participated in the King of the County BBQ & Music Festival, which is held in Martinez over Fathers' Day Weekend each year. The event provides staff members the opportunity to raise awareness about District services for Contra Costa County residents. The District's Public Information and Technology Officer Andrew Pierce also attended two "Family Programs at Contra Costa County Libraries" events in Brentwood and Pinole.



Advertising

- As of June 2023, the District's advertising campaign is in full swing, featuring messaging pertaining to the District's Mosquito Service.
- The bus ad campaign features bus-side ads on all three Contra Costa County transit agencies.
- The District's online banner ad campaign provides website banner ads targeting web browsers located within Contra Costa County.
- Physical print ads have also begun appearing in the Brentwood Press, and Your Town Monthly (Danville, San Ramon, Alamo).



Social Media

The District uses a combination of Twitter, Nextdoor, and Facebook to conduct District outreach on social media. In this report, when it comes to specific posts, we will focus on the social media posts that did not involve invasive *Aedes aegypti*. Information pertaining to those posts appear in the Invasive Species Report when appropriate.

**Twitter Activity — Account @CCMosquito
Yearly Comparisons**

June 2023 Twitter Activity

1427 Followers
8 Tweets
413 Impressions
5 Likes
0 Link Clicks
1 Profile Clicks
4 Media Views
0 Replies
2 Media Engagements
7 Detail Expands
1 Retweets
0 Profile Visits
0 Mentions
0 Follows

June 2022 Twitter Activity

1411 Followers
7 Tweets
431 Impressions
1 Likes
0 Link Clicks
2 Profile Clicks
0 Media Views
0 Replies
0 Media Engagements
8 Detail Expands
1 Retweets
0 Profile Visits
0 Mentions
0 Follows

Most Popular @ccmosquito Tweet — June 16, 2023

149 Impressions
1 Like
1 Retweet
5 Detail Expands
1 Media Engagement



Nextdoor Activity Contra Costa Mosquito and Vector Control District - Local Agency

Overall, as of June 29, 2023, there are:

- 539,294 members
- 293,936 claimed household
- 1005 neighborhoods

The District's Nextdoor activity June 2023

- 10 Posts
- 113 Reactions
- 82,132 Impressions

Most Popular Nextdoor Post — June 1, 2023

- 21 Reactions
- 12,918 Impressions



**Facebook Activity — Account @CCMosquito
Yearly Comparisons**

June 2023 Facebook Activity

- 29 Followers
- 9 Posts
- 9 Likes
- 220 Post Reach
- 256 Post Impressions
- 4 Share
- 2 Other Clicks
- 7 3-Second Video View

June 2022 Facebook Activity

- 11 Followers
- 6 Posts
- 2 Likes
- 36 Post Reach
- 39 Post Impressions
- 2 Link Clicks

Most Popular @ccmosquito Facebook Post — June 16, 2023

- 66 Impressions
- 64 Post Reach
- 2 Likes
- 1 Shares
- 1 Other Clicks

Are you heading to the King of the County BBQ and Music Festival today, Saturday, and Sunday at the...

June 16 at 11:26 AM · 🌐

Post Impressions ⓘ	Post reach ⓘ	Post Engagement ⓘ
66	64	5

Publications

* A note regarding the 2023 Annual Report:

At 6:45 p.m. September 11, 2023, the District will take the Board of Trustees in-person picture for the 2023 Annual Report. Please arrive 15 minutes early for the September Board of Trustees Meeting to participate in the first in-person picture since 2019.

•

- **Total Constant Contact Subscribers**
 - Constant Contact is how the District distributes Mosquito Bytes newsletters, Employee Newsletters, Adult Mosquito Control Notifications, and News Releases.
 - June 2023
 - 2943 Subscribers
 - June 2022
 - 2855 Subscribers



June 8, 2023, Mosquito Bytes Newsletter explains the District’s use of drones to find potential mosquito production in areas less efficiently accessed on foot or amphibious vehicle.

- 1486 Sent
- 48.4% Opened
- 0.6% Click Rate
- 97.8% Desktop Opens
- 2.2% Mobile Opens

Website:

Terms - Website Statistics

- **Users:** Person visiting the website
- **New Users:** New person who, according the website data, has never visited the website before
- **Sessions:** A group of user interactions with the website that take place within a given time frame.
- **Number of Sessions per User:** The total number of sessions divided by the total number of users.
- **Pageviews:** An instance of a page being loaded (or reloaded) in a browser. Pageviews is a metric defined as the total number of pages viewed.
- **Pages/Sessions:** Average of individual pages visited and individual sessions per user.
- **Avg. Session Duration:** Average length of each session
- **Bounce Rate:** Single-page sessions divided by all sessions, or the percentage of all sessions on the website in which users viewed only a single page.

Website Statistics

- Overview of Website Usage June 1-29

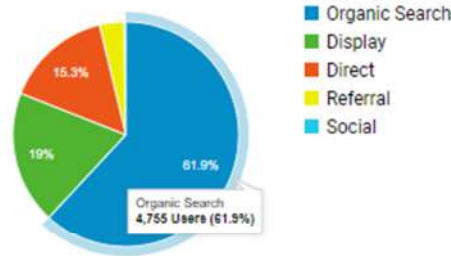


- Device Preference June 1-29, 2023 (On what device do people visit the website)

Device Category ?	Acquisition		
	Users ? ↓	New Users ?	Sessions ?
	7,603 % of Total: 100.00% (7,603)	7,588 % of Total: 100.00% (7,588)	8,327 % of Total: 100.00% (8,327)
1. mobile	5,286 (69.03%)	5,256 (69.27%)	5,760 (69.17%)
2. desktop	2,146 (28.02%)	2,108 (27.78%)	2,326 (27.93%)
3. tablet	226 (2.95%)	224 (2.95%)	241 (2.89%)

- **How Visitors Arrive at the District’s Website - June 1-29, 2023**

Top Channels



Acquisition			
	Users	New Users	Sessions
	7,603	7,588	8,327
1 Organic Search	4,755		
2 Display	1,460		
3 Direct	1,172		
4 Referral	269		
5 Social	20		

Customer Service Program

- **Physical survey cards**
 - Up to 30 are sent out each week, year-round to county residents at random
 - The postage-paid cards are sent two weeks after the initial service request
- **“Contact Us” form via the District website**
 - Residents can provide questions, comments, and concerns at any time via [the District website](#). Messages are received in real time.
 - The Public Affairs staff review all incoming online comments from residents and respond as deemed appropriate.
- **Examples of June 2023 Online “Contact Us” submitted comments**
 - Inquiry re: Gophers/moles
 - Inquiry re: Kudos to employee for excellent service
 - Inquiry re: spraying residential backyards for mosquitoes
 - Inquiry re: raccoons

- **Examples of June 2023 Survey Card Responses:**

“Service was excellent. I was provided information and my questions and concerns were answered.”

“What a great service to the community - can you make suggestions about how to remove ivy?”

“We are so grateful for this service.”

“Nothing more to say - I was very happy.”

“I’m disappointed midges aren’t insects vector control will deal with.”

BEFORE THE BOARD OF TRUSTEES OF
CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

**Resolution of the Contra Costa Mosquito and
Vector Control District to Continue a Mosquito
and Vector Surveillance and Control Project for
the Benefit of Four Zones and to Continue the
Financing of the Project by Continued Assessment
upon Property within the District**

RESOLUTION 23-3

At a meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district organized and existing under the laws of the State of California, held virtually on the 10th day of July 2023, a quorum being present, the following Resolution was adopted:

WHEREAS the Contra Costa Mosquito and Vector Control District (the "District") is an independent special district formed and governed pursuant to California Health and Safety Code Section 2000, et seq.; and

WHEREAS the District's jurisdiction encompasses all that area lying within the boundaries of Contra Costa County; and

WHEREAS the District is governed by a Board of Trustees representing the cities and the county of Contra Costa County; and

WHEREAS, the District is authorized to take all necessary and appropriate action to control mosquitoes and other vectors within the District boundaries; and

WHEREAS, mosquito and vector surveillance and control are necessary on a continuous, routine, and area-wide basis to enhance the economic development, recreational use and enjoyment of property and the protection of health; and

WHEREAS, California Health and Safety Code Section 2291 provided at the time of adoption of Resolution 96-5 that the District could conduct vector surveillance and control projects, and Section 2291.1 provided that the District Board could determine whether a project is for the common benefit of the District as a whole or for the benefit of one or more zones, and Section 2291.2 provided that the District could finance the cost of vector surveillance and control projects by assessment upon property; and

WHEREAS, by Resolution 96-5, adopted June 17, 1996, the District instituted a mosquito and vector surveillance and control project for the benefit of four zones and assessments to finance such project; and

WHEREAS, Resolution 96-5 was adopted after proper notice and hearing; and

WHEREAS, the Board has received and reviewed an Engineer's Report of Francisco & Associates, Inc., dated July 10, 2023 (Engineer's Report), attached hereto, and incorporated herein by this reference concerning the mosquito and vector surveillance and control project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT as follows:

1. The District Board hereby accepts the Engineer's Report of Francisco & Associates dated July 10, 2023 (Engineer's Report).
2. The District Board hereby determines to continue the mosquito and vector surveillance and control project adopted by Resolution 96-5 and the assessments levied pursuant to Resolution 96-5, as updated by the Engineer's Report dated July 10, 2023, for fiscal year 2023-2024, beginning July 1, 2023.
3. The amounts of assessments levied upon parcels for fiscal year 2023-2024 shall be based upon assessment units, as indicated in the Engineer's Report.
4. The District Board hereby finds that the amounts of assessments upon parcels as hereby adopted and as set forth in the Engineer's Report are in accordance with the provisions of Resolution 96-5.

I, DANIEL PELLEGRINI, the undersigned Secretary of the said Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district, hereby certify that I am the Secretary of said special district, the foregoing is a full, true and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place therein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Contra Costa Mosquito and Vector Control District July 10, 2023, by the following vote.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Daniel Pellegrini
2023 Secretary, Board of Trustees

BEFORE THE BOARD OF TRUSTEES OF
CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

**Resolution of the Contra Costa Mosquito
and Vector Control District Revising
Procedure for Electing Board Officers**

RESOLUTION 23-4

At a meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district organized and existing under the laws of the State of California, held on the 10th day of July 2023, at 155 Mason Circle, Concord, California, a quorum being present, the following Resolution was adopted:

WHEREAS, California Health and Safety Code, Sec. 2021, allows the board of supervisors and each city council within the district's boundaries to appoint members of the Board of Trustees; and

WHEREAS, California Health and Safety Code, Sec. 2020, states the Board of Trustees shall establish policies for the operation of the district; and

WHEREAS, the California Health and Safety Code, Sec. 2027, states at the first meeting in January every year, the Board of Trustees shall elect its officers; and

WHEREAS, it is to the advantage and best interests of the Contra Costa Mosquito & Vector Control District that all Trustees are afforded the opportunity to serve as an officer of the board,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT that the District hereby adopts the following procedure for annual election of officers in January.

1. Elected officers of the Board shall consist of the President, Vice-President and Secretary.
2. Trustees should ascend to President based on a list according to their original appointment date. Once a Trustee has served as President they should be removed from the list.
3. The Trustee first on the list should be nominated, elected and serve as President providing they have attended ½ (one-half) of the previous year's full Board meetings and have been a Trustee at the Board of Trustees for a minimum of three (3) years.
4. The Trustee second on the list should be nominated, elected and serve as Vice President providing they have attended ½ (one-half) of the previous year's full Board meetings and have been a Trustee at the Board of Trustees for a minimum of three (3) years. Trustees who feel they can not fulfill the duties of one year as Vice President

and then one year as President, should not request to serve as Vice President. Those Trustees that were eligible to serve as an officer but declined due to other commitments that year, may request to be placed one spot lower on the list to be eligible the next year.

5. One (1) Trustee may serve as Board Secretary indefinitely, but election to this office must occur every January, along with the other Board offices. Nominations for the position shall come from the floor.
6. Each Board member present shall have one vote.

I, DANIEL PELLEGRINI, the undersigned Secretary of the said Board of Trustees of the Contra Costa Mosquito and Vector Control District, a special district, hereby certify that I am the Secretary of said special district, the foregoing is a full, true and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place therein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Contra Costa Mosquito and Vector Control District July 10, 2023 by the following vote.

Daniel Pellegrini
2023 Secretary, Board of Trustees

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

**CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD OF TRUSTEES**

2023 TRUSTEE COMMITTEES

NAME	ADVANCE	AUDIT	BUDGET	EXECUTIVE	PERSONNEL
AINSLEY	X		X		X
CARLSTON		X			X
CLAYTON			X		X
COWEN			X		X
DIAMOND					X
DUPIN	X				
DOLGONAS		X			
FINLINSON	X			X	X*
FITZSIMMONS		X*			
FRANKENFIELD			X		
HOGAN	X				
KRIEG		X		X	X
MARKER			X		
PAY	X*		X		
PELLEGRINI	X	X		X	X
PINCKNEY					
WONG		X			
YOUNG			X*	X	

* CHAIRPERSON

BOARD APPROVAL: _____

Contra Costa Mosquito and Vector Control District
Investment Policy

Investment Policy (Adopted: November 14, 2022)

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Overview

The purpose of the Investment Policy (Policy) is to establish cash management and investment guidelines of the Contra Costa Mosquito and Vector Control District (the "District") for funds not required for immediate disbursement or use. The District will manage funds in accordance with applicable sections of California Government Code as stated herein. All portfolio activities will be judged by the standards of the Policy and its ranking of investment objectives. This policy is to be accountable and auditable.

Exclusions:

The regulation codified in this ~~chapter-policy~~ does not apply to the investment of the District's Other Post-Employment Benefits (OPEB) Trust funds.

Purpose/Objectives

The purpose of the Policy is to establish guidelines for investment of all excess and investable cash reserves.

The objectives of the District's investments are first to provide for the safety and security of all funds; second, to provide sufficient liquidity to meet the District's cash requirements at all times; and third, to maximize yield in a diversified manner to the extent allowable by law, and consistent with prudent fiscal management.

Investments' Compliance with the Law

The investment and deposit of funds of the District and the sale of bonds, notes and other evidence of indebtedness shall be in accordance with all applicable law, generally including, without limitation, California Government Code sections 53600 - 53692. California Government Code section 53601 provides specific authority for investments that may be made by the District.

Authority to Invest

The Board of Trustees, acting in its capacity as a fiduciary and Government Code section 53607, delegates the management and control of the District's investments to the General Manager and the ~~Administrative Services~~Human Resources and Administration Manager, who shall be responsible for the investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing of the public funds placed under their control. The General Manager / ~~Administrative Services~~Human Resources and Administration Manager shall thereafter make all reports required by law to the Board of Trustees and maintain written procedures for the operation of the investment program. The General Manager / ~~Administrative Services~~Human Resources and Administration Manager shall be responsible for all transactions undertaken and shall establish controls to regulate the assignments to and activities of subordinates.

In the documented absence of either the General Manager or ~~Administrative Services~~Human Resources and Administration Manager, the President and the Vice President of the Board of Trustees are each authorized to manage designated funds and execute day-to-day investment transactions.

Investment Policy (Adopted: July 14 2021, Revised October 31, 2021 and November 14, 2022)

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~~The General Manager / Administrative Services Manager shall thereafter make all reports required by law to the Board of Trustees and maintain written procedures for the operation of the investment program. The General Manager / Administrative Services Manager shall be responsible for all transactions undertaken and shall establish controls to regulate the assignments to and activities of subordinates.~~ The General Manager / Human Resources and Administration ~~Administrative Services~~ Manager, with the approval of the Board of Trustees, may engage an investment advisor to assist with the District's investment program. As authorized by the General Manager / Human Resources and Administration ~~Administrative Services~~ Manager, the investment advisor will have responsibility for managing designated funds and executing day-to-day investment transactions. The investment advisor shall follow this investment policy and such other written instructions as are provided.

Investment Guidelines- Deposit of Funds

Prudence:

When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the General Manager and Human Resources and Administration ~~Administrative Services~~ Manager, in accordance with the authority delegated above, shall act with the care, skill, prudence and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal of the funds under their control and to maintain the liquidity needs of the District. (Government Code Section 53600.3 and 53600.5)

Qualified Institutions:

In selecting depositories, the solvency and credit worthiness of each shall be considered and a review of credit characteristics and financial history will be performed. Annually, the District will review all financial institutions doing business with the District and review their most recent report on their financial condition. If it is a publicly traded entity, the District will look at its credit worthiness using two independent firm ratings. To the extent possible, the District will deposit funds with institutions having offices within the territory of the District, subject to providing for the safety, liquidity, and yield of the deposited funds consistent with this Policy.

Securities dealers and investment brokers utilized by the District must be members of a federally regulated securities exchange. If an investment advisor is authorized to conduct investment transactions on the District's behalf, the investment advisor may use their own list of approved broker/ dealers and financial institutions for investment purposes. All securities dealers and investment brokers shall operate as a fiduciary for the District.

Collateralization:

For deposit accounts in banks and savings and loans associations, amounts in excess of Federal Deposit Insurance Corporation (FDIC) maximums shall be collateralized in accordance with California Government Code Sections 53630 et seq, more specifically 53651-53652 as they state eligible securities.

Investment Instruments:

To diversify the District's investment portfolio to ensure maximum safety of District funds, the District may invest in the instruments below. For those which are limited to a percent of the portfolio, the

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percentage limits apply as of the date that the investment was purchased.

- Collateralized certificates of deposit with intuitions which are FDIC insured, and limited to twenty percent of the District's investment cash flow portfolio.
- United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the faith and credit of the United States are pledged for the payment of principal and interest.
- Federal agency or United States government-sponsored enterprise (GSE) obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or GSE.
- Repurchase agreements collateralized by U.S. Treasury or federal agency/GSE securities with a maximum agreement term of three hundred sixty five days and limited to ten percent of the District's investment cash flow portfolio.
- Commercial paper of the highest quality rated "A1," or its equivalent, with a maximum maturity of three hundred sixty five (365) days and limited to five percent of the District's investment portfolio.
- Medium term notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States, rated in a rating category of "A" or its equivalent or better, with a maximum maturity of five years and limited to an overall twenty percent of the District's investment cash flow portfolio. No more than ten percent of the portfolio may be invested in any single corporate issue.
- Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association, or a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank. Purchases are limited to issuers with a short-term debt rating of "A-1" or its equivalent, or a long-term debt rated in a rating category of at least "A" or its equivalent or better with a maximum maturity of five years; and no more than twenty percent of the District's investment cash flow. No more than ten percent of the portfolio may be invested in any single financial institution.
- State of California Local Agency Investment Fund.
- California Asset Management Program.
- PARS or CalPers Investments.
- Other Agencies. once approved by the board.
- Money market funds registered with the Securities and Exchange Commission that invest majority in U.S. Treasuries and federal agency/GSE obligations and repurchase agreements relating to such obligations and limited to twenty percent of the District's investment cash flow.

Maturity Scheduling:

Investment maturities for operating funds shall be scheduled to coincide with projected cash flow needs. Where no maturity limit is stated in this Policy, no investment shall exceed a maturity of five years from the date of purchase unless the Board of Trustees has granted express authority to make that investment either specifically or as a part of an investment program approved by the Board of Trustees no less than three months prior to the investment. Investments shall be made with the intent of holding them to maturity. This policy recognizes that in a diversified portfolio, investments may be sold prior to maturity provided that such sales are consistent with the District's overall investment objectives.

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Investment Rating Changes:

Should an investment subject to minimum acceptable ratings fall below that minimum rating prior to maturity, parameter shall be obtained from the Board of Trustees to establish the conditions under which that investment would be sold prior to maturity. The intent of the parameter would be to mitigate any potential loss to the District funds.

Annual Review of District Investment Policy and Compliance / Controls

The Budget Committee is responsible for reviewing the Investment Policy annually and for recommending approval or policy changes to the full Board of Trustees at a subsequent Board meeting.

Management will provide the Board of Trustees investment statements and accounting of cash flow in all accounts at each Board meeting (Bi-Monthly). The ~~Administrative Services~~General Manager will be the primary individual responsible for monitoring cash balances and monitoring of investment transactions. Reporting will be done by a member of the Administration staff other than the manager, enabling a check and balance control method. In addition, the District will annually seek and receive a third party review of all investment activities from an independent professional auditing firm.

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